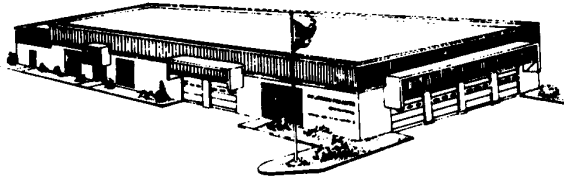


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# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING February 11, 2008

### ATTENDEES:

Comm. Patrick Rose, Chairman  
Comm. Ann Bollmann  
Comm. Kenneth Muckenhaupt  
Comm. Kris Duderstadt  
Comm. Samuel D. North

Attorney: Richard J. Olson (absent)  
Treasurer: James Passikoff (absent)  
Business Manager: Frank Borquist  
Secretary: Renee O'Neill

Chairman Rose opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:31 p.m., with a roll call and pledge of allegiance.

### I. PRESENTATION OF LIFE SAVINGS PINS

Comm. Rose turned the meeting over to Captain Paul Galletta who gave a presentation of Life Savings Pins to the following for the knowledge, quick response and professionalism for saving the life of Mr. Plum of Saddle Rock Drive on May 26, 2007. Mr. Plum was complaining of chest pains, and then took a turn for the worse, which resulted in six defibrillations on the way to the hospital and end result was that Mr. Plum survived. Mr. Plum was in the audience and thanked them for saving his life. Captain Galletta stated it was a long time coming for these pins, but felt they deserved it and thanked Chief Roberts for making it happen.

1. FF John Dunderdale
2. Comm. Kenneth Muckenhaupt
3. FF Joe Moore
4. FF/ Paramedic Keith Rutbell
5. FF Gene DelliPaoli

The Board of Fire Commissioners congratulated them.

### II. MR. KEVIN McKENNA - presentation on weight loss program

Comm. Rose turned the meeting over to Mr. Kevin McKenna who spoke about a weight

loss challenge. He is a consultant for HerbaLife. The twelve week class is \$29.00 and \$25.00 out of it goes into a pool for the challenge for the winner of the biggest loser of weight. This program provides information on better eating habits through personalized education, information and nutrition products.

The Board thanked him for his time and will look into March time frame, if ROM is available once a week for 12 weeks, and if there is an interest amongst the members of the District to conduct this for 12 weeks.

DC Pells suggested that the Board reimburse the members who complete the program if the Board decides to move forward with it.

The monthly meeting resumed at 7:50 p.m.

III. Comm. Rose requested Comm. Bollmann and Comm. North to review Abstract 2A

IV. **MINUTES**

A. January 29, 2008 Board of Fire Commissioners' Monthly Meeting

Comm. Duderstadt stated that there was an error in the minutes. Under Business Manager Borquist's report, it stated "ROM kitchen door lock to be completed". It should say "ROM back door lock to be completed".

A motion was made by Comm. Muckenhaupt and seconded by Comm. North to approve the Minutes with the amendment as noted by Comm. Duderstadt.

- Motion Carried, 5 - 0.

V. **MONTHLY REPORTS** - *No reports given unless otherwise noted below*

A. Service Awards - Comm. Muckenhaupt & Comm. North

B. District Inspections - Comm. Duderstadt & Comm. North

1. Comm. Duderstadt stated that she is waiting for the parade list to coordinate it with the Inspection date.

C. District Officers / Chief Liaison - Comm. Rose & Comm. Bollmann

D. EMS & Paramedic Liaison - Comm. Bollmann & Comm. Muckenhaupt

E. Public Relations - Comm. Duderstadt & Comm. Rose

1. Comm. Duderstadt asked Comm. Rose if he has contacted Betsy at Vassar to have another meeting. He stated he hasn't, but will.

F. Equipment Maintenance - Comm. Muckenhaupt & Comm. North

G. Buildings and Grounds - Comm. Rose & Business Manager Borquist

H. Capital Equipment - Entire Board of Fire Commissioners

I. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Duderstadt

J. Career Staff Liaison - Comm. Rose & Comm. Duderstadt

K. Volunteer Recruitment - Comm. Duderstadt & Comm. Bollmann

L. Volunteer Liaison - Comm. Duderstadt & Comm. Bollmann

M. District Safety & Health - Comm. Muckenhaupt, Comm. Rose & Comm. Bollmann

1. Comm. Rose stated that he has a meeting next week with Dr. Mancarella, the Chiropractor, to finalize what he wants to promote.

N. Strategic Plan - Comm. Duderstadt

1. Comm. Duderstadt stated that the group met with the consultant this evening and worked on the preplanning stages. Anticipates the plan being completed in August to correlate with our fiscal cycle. Next step is the vision / mission stage.

VI. **CORRESPONDENCE**

- A. Letter dated January 23, 2008 from Mrs. Harriet Fein of 35 Sheldon Drive thanking FF Lou Cassinelli, FF Andy McCaffrey and FF Bob Shilkunas for getting her husband to the emergency room in the very early hours of January 2<sup>nd</sup> which resulted in him getting needed surgery. (#08-0000004)
- B. Letter dated February 4, 2008 to Deputy Chief Pells from Sharon and Tom Rampone, of 6003 Cherry Hill Drive thanking FF Larry Wilson, FF Joe Prisco, Captain Kevin Maguire, Lt. Dan Murray, FF Chris Dougherty and FF Scott Wilsey for their professional, courteous and knowledgeable manner for their call on January 22<sup>nd</sup>. (#08-0000268)

VII. **PERSONNEL**

- A. Change of Status received for Peter Brocker, Station 4 - Add EMS
- B. E-mail dated February 6, 2008 from Recording Secretary Paul Speedling of ROM, requesting to remove the following from the active roles:
  1. Angel Schnepf - effective December 5, 2007
  2. Eric DelSanto - effective January 2, 2008

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to drop Angel Schnepf and Eric DelSanto from the active roles.

- Motion Carried, 5 - 0.

- C. Letter dated February 6, 2008 from Chris Hoover, Station 3, resigning from the active roles with the Arlington Fire District.

A motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt to drop Chris Hoover from the roles.

- Motion Carried, 5 - 0

VIII. **DONATIONS**

<u>NAME</u>	<u>REASON</u>
Ann and John Christopher	In Memory of Christian Lang (requests it goes to the EMS fund)
Elizabeth Hardy	In Memory of Christian Lang (requests it goes to the EMS fund)
The Quinzer's	In Memory of Christian Lang (requests it goes to the EMS fund)

A motion was made by Comm. Muckenhaupt and seconded by Comm. North to allocate \$65.00 to the EMS General Fund as requested by the submitters.

- Motion Carried, 5 - 0

**IX. SCHOOL REQUESTS**

The following members have been approved by the Chief to attend the following classes / seminars that are In County courses:

- A. "ICS - 300", February 13, 20, 21, 27 28, 2008 at Hughsonville.
  - 1. Captain Paul Galletta
  - 2. Captain James Snyder
  - 3. *Lt. Stephen Inglis - added at the time of the meeting*
  - 4. *Lt. Augustus Antalek - added at the time of the meeting*
- B. FF John Dunderdale: "Pump Operations", August 6 - 8, 2008 at DC Training Center.
- C. FF John Dunderdale: "Truck Co. Operations", August 18 - 20, 2008 at DC Training Center.
- D. "Pumps", date to be determined, in West Clinton.
  - 1. FF Blake Williams
  - 2. FF William Dooley
- E. Lt. Dan Murray: "Technical Rescue", March 24 - 29, 2008 in the City of Beacon

The following school requests need approval by the Board of Fire Commissioners:

- A. Master Mechanic Joe Tarquinio: "EVT - Tests", June 7, 2008 in Long Island, NY.
- B. "Harrisburg Fire Expo", May 17, 2008 in Harrisburg, PA.
  - 1. Civilian Mechanic Dave Grundon
  - 2. Assistant Mechanic Steve Bowdler
  - 3. Master Mechanic Joe Tarquinio
- C. "Dutchess County Weekend", March 8 - 9, 2008 at Montour Falls.
  - 1. Assistant Chief Eric Philipp
  - 2. FF John Dunderdale
  - 3. FF Robert Mahoney
  - 4. FF Kenneth Garon
  - 5. FF Roy Chase

Deputy Chief Pells submitted the following at the time of the meeting:

- D. "NYSIAFC - Engine Co. Operations", March 27, 2008 in Walden, NY.
  - 1. FF Josh Brown
  - 2. FF Lou Cassinelli

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve school requests A - D.

- Motion Carried, 5 - 0

**X. COMMISSIONERS ITEMS - *No reports and/or discussions unless otherwise noted***

- A. Comm. Duderstadt
  - 1. One (1) Personnel Item for Executive Session

- B. Comm. Muckenhaupt
1. IT Manager Tom Duderstadt requesting to purchase a training computer for \$500 to come out of the IT budget.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to allocate \$500 for the training computer and the funds to come out of the IT budget.

- Motion Carried, 5 - 0.

- C. Comm. Rose
1. Thanked Engine Co. #1 and ROM for the invitation for their installation dinner.

XI. **CHIEFS / ADMINISTRATIVE ITEMS**

- A. Chief David Roberts, Sr.
1. Had a recent checkup with Dr. Modi, who will offer a discounted rate for a group of District personnel and their families who would like to do LASIK eye surgery. Offering a LASIK seminar and will send information to the members.  
The Board ok'd Chief Roberts to send information to the members.
  2. FYI - Kenny Garon has been appointed Captain of Engine Co. #1. All stations now have a Captain.
  3. Working with DC Pells and Mechanic Tarquinio on respecting the Rescue Pumper. Will forward to the Board in the next few weeks.

- B. Deputy Chief Jeff Pells
1. Lost our fire ground repeater on Wiltse Hill by the water tower. Parts were replaced. A-1 Communications came up with a service agreement / lease for \$50 per month to maintain it and it will be a 5 year lease.

Comm. Rose suggested Attorney Olson review it.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve the repeater lease agreement with A-1 Communications for \$50 per month for five years.

- Motion Carried, 5 - 0.

- C. Assistant Chief Kevin Finnigan (absent)  
D. Assistant Chief Eric Philipp (absent)  
E. Assistant Chief Frank Carlon (absent)

- F. Assistant Chief John Richardson
1. Met with Station 3 Officers as to what's going on at Station 3.
  2. Had an hour and a half meeting with Leslie on Volunteer Recruitment / Retention. He is the Chairman of Recruitment and Retention Committee on the County level and would like to tie in some ideas together.

G. EMS Director John Kloepfer - No Items.

H. Attorney Richard Olson (absent)

I. Treasurer Jim Passikoff (absent)

J. Business Manager Frank Borquist

1. Looking at a Fuel Dispensing System at Station 3. This would allow anyone with a District vehicle that has a chip installed to obtain gas or diesel. Can print out reports. Currently, using the credit cards, we have to submit for tax reimbursement for the fuel and we must have all sales slips. This would enable us to have use of it when Joe is not around and not have to go to gas stations. Cost is \$17K.

Discussion. The Board wants Joe and Frank to get specs and get other quotes.

2. Received a letter from Donoghue, Thomas, Auslander and Drohan, our labor attorney, informing us of their legal fees increase effective July 1, 2008. \$195 an hour to \$200 an hour for the Attorneys and \$85 to \$90 per hour for Paralegal services.

A motion was made by Comm. Duderstadt and seconded by Comm. Bollmann to approve the increase in Attorney's fees effective July 1, 2008.

- Motion Carried, 5 - 0.

3. Will be contacting the mason for the drain work at Station 3 at the end of the month.

## XII. COMMENTS FROM THE FLOOR

A. FF Jim Lieberman - Local 2393

1. Status on patches?

Comm. Duderstadt informed him that the Board is waiting to hear from AC Finnigan on the test that they were doing on removing one of the patches. If the glue comes off then they want keep one off but if it doesn't they want to replace it with a flag patch.

2. Parade Policy?

Comm. Bollmann stated that its not finished yet

3. Local 2393 was invited to the Kingston parade. Wanted to know if there was going to be a problem because of the patch issue. Wants clarification so we don't have the same problems as last year.

Comm. Muckenaupt stated that the Board had given unrestricted permission to Local 2393 to march in Kingston's parade.

B. Mechanic Joe Tarquinio

1. We need to replace 3261. Need to buy a new squad and the old squad would be the new 3261. On State bid for \$37K, tops \$40K. A chassis alone would cost \$43K, if we went local.

DC Pells suggested the Board approve a permissive referendum because that will help the process, as this takes 30 days. Will get

Attorney Olson write the resolution and attach it.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve the purchase of a new utility truck in the amount not to exceed \$45K to come out of the Capital Equipment Reserve Fund, subject to permissive referendum.

- Motion Carried, 5- 0

Resolution as written by Attorney Olson sent to the Secretary via e-mail on February 12<sup>th</sup> :

BE IT RESOLVED, by the BOARD OF FIRE COMMISSIONERS of said Fire District as follows:

FIRST: That the District, due to its size and increasing need, must add/replace equipment in the form of a Utility Truck.

SECOND: The Board has determined that the purchase of said equipment is economically feasible and can meet the requirements and the needs of the District in the future and that the District has the available station space to house the new apparatus.

THIRD: The Board, therefore, by the adoption of the above resolution authorizes the purchase by bid of a sum not to exceed \$45,000.00 to purchase a new Utility Truck. Said funds to be expended from Capital Equipment Reserve Fund subject to applicable law with reference to Capital Reserve Fund transfers.

FOURTH: This resolution is adopted subject to a permissive referendum as provided by law.

FIFTH: This resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

THIS RESOLUTION WAS THEREUPON DECLARED DULY ADOPTED

Commissioner Rose	voting	“AYE”
Commissioner Bollmann	voting	“AYE”
Commissioner Muckenhaupt	voting	“AYE”
Commissioner Duderstadt	voting	“AYE”
Commissioner North	voting	“AYE”

XIII. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless*

*otherwise noted*

A. Comm. Duderstadt

1. Wanted to know the status of the Line of Duty Death Policy.

Chief Roberts stated that it was approved. DC Pells and Secretary O'Neill have been working with Vicki and Eric on the finalization of it and incorporating it into the Rules and Regs.

With no further open items to discuss, a motion was made by Comm. Muckenhaupt and seconded by Comm. North to take a five minute break at 8:30 p.m. and then adjourn to Executive Session at 8:35 p.m.

- Motion Carried, 5 - 0

#### XIV. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:50 p.m. and returned to Open Session.

#### XV. **ABSTRACT**

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve abstract 2A in the amount of \$55, 580.25, consisting of 77 transactions.

- Motion Carried, 5 - 0

With no further business to conduct, a motion was made by Comm. Duderstadt and seconded by Comm. Muckenhaupt that we adjourn at 9:51 p.m.

- Motion Carried, 5 - 0.

Respectfully Submitted,

Renee O'Neill  
Fire District Secretary