



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES March 20, 2017

ATTENDEES:

Comm. James Beretta - Chairman
Comm. Joseph Armstrong
Comm. José Seco
Comm. Jon Adams – (arrived at 7:03 p.m.)
Comm. Blake Williams

Chief: Tory Gallante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Beretta opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., reminded everyone to silence their cell phones and took a roll call of the attendees. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

Comm. Beretta stated that Abstract 17–3B was reviewed by Comm. Armstrong and Comm. Seco.

A motion was made by Comm. Seco to approve Abstract 17–3B for a grand total of \$313,387.78, totaling 51 checks. This consists of \$60,309.61 in paid bills with a total of 3 checks and \$253,078.17 in unpaid bills with a total of 48 checks. Seconded by Comm. Armstrong.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. March 6, 2017 Board of Fire Commissioners' Meeting

A motion was made by Comm. Adams to approve. Seconded by Comm. Armstrong.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Seco & Comm. Armstrong

1. Comm. Seco acknowledged receipt of the documents received from RBC Wealth Management – “Investment Access Account Statement with Portfolio Focus” – February 2017.

2. District Secretary O’Neill reported that Engine Co. #1 and Rochdale Fire Company submitted their 2016 Service Award stats today and this will be noted on the next agenda.

B. District Inspections – Comm. Williams & Comm. Adams

C. District Officers / Chief Liaison – Comm. Adams & Comm. Beretta

D. EMS & Paramedic Liaison – Comm. Williams & Comm. Seco

E. Public Relations – Comm. Adams & Comm. Beretta

F. Equipment Maintenance – Comm. Adams & Comm. Seco

G. Buildings and Grounds – Comm. Seco & Comm. Armstrong

H. Capital Equipment – Comm. Adams & Comm. Armstrong

I. Union Negotiations & Contract – Comm. Armstrong & Comm. Beretta

J. Career Staff Liaison – Comm. Beretta & Comm. Armstrong

K. Volunteer Recruitment – Comm. Williams & Comm. Seco

1. New applicant ready for Board consideration: Gerard Taggart, Co. #1, FP (in District)

A motion was made by Comm. Seco to approve Gerard Taggart to Company #1, Fire Police, in District. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

L. Volunteer Liaison – Comm. Williams & Comm. Seco

M. District Safety & Health – Comm. Adams & Comm. Williams

N. Strategic Plan – Comm. Beretta & Comm. Adams

O. Finance Committee – Comm. Beretta & Comm. Armstrong

P. IT Operations Committee – Comm. Beretta & Comm. Williams

Q. Croft & Rochdale Lease – Comm. Armstrong & Comm. Seco

1. Comm. Seco reported that a meeting was held with Croft in terms of the lease and continuing negotiations.

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. E-mail dated March 7, 2017 from Ralph Chiumento, Volunteer Recruitment Coordinator, to the Board of Fire Commissioners regarding new EMS members.

- B. Received March 8, 2017 from PKF O'Connor Davies, the audit of the Arlington Fire District for the year ending December 31, 2015.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. Letter received from Steve Schwartz, President of Red Oaks Mill Fire Company, regarding Boy Scout Troop 25 requesting to have their annual scrap metal drop off on Saturday, May 13, 2017 from 9:00 a.m. to 2:00 p.m. in the back parking lot of Station 3.

A motion was made by Comm. Armstrong that we allow the Red Oaks Mill Fire Company to have Boy Scout Troop 25 to have their annual scrap metal drop off on Saturday, May 13, 2017 from 9:00 a.m. to 2:00 p.m. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

- B. E-mail dated March 13, 2017 from Capt. Paul Galletta to Chief Tory Gallante regarding the Town of Poughkeepsie Cal Ripken Baseball League requesting a fire engine to participate in their parade on April 22nd from 10:00 a.m. to Noon. (Parade route from Kinry Road School to the ball fields on Alda Drive)

Tabled until next meeting.

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **SCHOOL REQUESTS**

The following members have been approved by Chief Gallante to attend the courses listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. Pat Tremper: “Medium Structural Collapse Ops: Exterior Shoring”, March 21 – 22, 2017 at DC 911. (\$25 registration, not requesting use of District vehicle)
- B. Pat Tremper: “Medium Structural Collapse Ops: Interior Shoring”, March 23 – 24, 2017 at DC 911. (\$25 registration, not requesting use of District vehicle)
- C. “Know Your Flow”, April 1, 2017 at New Hamburg FD.
 - 1. Daniel Sylvester: (No costs, not requesting use of District vehicle, 9 hours own time)
 - 2. Lou Cassinelli: (No costs, not requesting use of District vehicle, 9 hours own time)
 - 3. Joe Moore: (No costs, not requesting use of District vehicle, 9 hours own time)

4. Joe Tarquinio: (No costs, not requesting use of District vehicle, 9 hours own time)
- D. “Street Smart Firefighting Tactics”, June 4, 2017 at Vassar College.
1. Lou Cassinelli: (\$25 registration, not requesting use of District vehicle, 11 hours own time)
 2. Joe Moore: (\$25 registration, not requesting use of District vehicle, 11 hours own time)

The following school requests require consideration by the Board of Fire Commissioners:

- A. Pat Tremper: “Building Code of New York State (9F16)”, May 23 – 25, 2017 in Albany County, Loudonville. (No costs, requesting use of District vehicle)

A motion was made by Comm. Beretta to deny this course. Seconded by Comm. Armstrong.

POLL OF THE COMMISSIONERS:

Comm. Adams – No
Comm. Seco – Yes
Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – No

- Motion Carried, 3 – 2

- B. Gus Antalek: “Hudson Valley Code Enforcement Officials Education Conference”, April 19 – 21, 2017 at Poughkeepsie Grand Hotel. (\$300 registration, not requesting use of District vehicle, 28 ½ hours own time)

A motion was made by Comm. Williams to approve Gus Antalek for “Hudson Valley Code Enforcement Officials Education Conference”, April 19 – 21, 2017 at the Poughkeepsie Grand Hotel. No second was made.

- No Action.

- C. Carlos Gonzalez: “2017 Tech Rescue Conference”, April 1 – 2, 2017 at NYS Academy of Fire Science. (\$25 registration, \$76 lodging, meals included, not requesting use of District vehicle – *100% covered by Tech Rescue Grant*)

A motion was made by Comm. Williams to approve Carlos Gonzalez for “2017 Tech Rescue Conference”, April 1 – 2, 2017 at the Fire Academy which is covered by the Tech Rescue Grant. Seconded by Comm. Adams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes
Comm. Seco – Yes

Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – Yes

- Motion Carried, 5 – 0

D. Dan Sylvester: Medium Structural Collapse Operations: Tools”, April 1 – 2, 2017 at Orange County Fire Training Center. (No costs, not requesting use of District vehicle, 16 hours own time)

A motion was made by Comm. Adams to approve. Seconded by Comm. Williams.

POLL OF THE COMMISSIONERS:

Comm. Adams – Yes
Comm. Seco – Yes
Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Williams – Yes

- Motion Carried, 5 – 0

X. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

XI. **DISTRICT STAFF ITEMS**

A. Chief - Tory Gallante

1. Follow-up: Reminder to the Board that the SAFER Grant ends on June 5, 2017. Board will need to discuss the future of the “Volunteer Recruitment and Retention Director” position.

Tabled until the next meeting.

2. Follow-up: HQ and Station 3 parking lots – spoke with Town Supervisor Baisley about the potential of their Engineer assisting with the bid; the Town pays their Engineer an hourly rate. He will check with Morris Associates to see if there is interest with using the hourly rate that is used by the Town.
3. 32-71 – Shop was moving vehicles and the motor stopped; figuring out where to tow it for repairs and estimates; an extended warranty was purchased. May cover costs.
4. Thanked those who were on standby during the blizzard. Thanked the Town Highway Department for their assistance.

B. 1st Assistant Chief – John Richardson

1. Thanked the volunteers for the recent two standbys.

2. Thanked those who responded to the structure fire on Sleight Hill.
 3. Thanked the 32-14 crew that responded to the structure fire at Joseph's Steakhouse today (in Roosevelt FD).
- C. Director of EMS – David Violante – No items to report.
- D. Treasurer - James Passikoff
1. Comm. Beretta acknowledged receipt of the Treasurer's February 28, 2017 Financial Report for the District.

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Gallante
1. Medical history of a particular individual

With no further open business to discuss, a motion was made by Comm. Beretta to adjourn to Executive Session for the Chief's item and the Board invite the Chief into Executive Session. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:39 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 7:52 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Seco to approve Jason Lomoriello for medical leave in accordance with District policy until May 1, 2017. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Armstrong to adjourn. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

The Board adjourned the meeting at 7:52 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the meeting minutes as part of the official record. If you agree to have your name published, please print your name below.

DATE OF MEETING: 3-20-17

NAMES ONLY - PLEASE PRINT LEGIBLY.

Tony FERRARI	
DOREEN TIGNANELLI	
BRIAN BARRETT	
JIMMY METRANOS	