



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES May 6, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman – (absent)
Comm. Phil Van Itallie
Comm. Peter Valdez
Comm. Sean Jackson – (absent)

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante – (absent)
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:02 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Van Itallie made a motion to approve Abstract 24–5A. This consists of \$1,355.41 in paid bills with a total of 1 check and \$194,561.85 in unpaid bills with a total of 40 checks for a grand total of \$195,917.26, totaling 41 checks. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

Comm. Van Itallie made a motion to approve Abstract 24–5A – Croft Corners. This consists of \$0 in paid bills with a total of 0 checks and \$5,460.36 in unpaid bills with a total of 1 check for a grand total of \$5,460.36, totaling 1 check. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. April 15, 2024 Board of Fire Commissioners’ Meeting

Comm. Van Itallie made a motion to approve the April 15, 2024 Board of Fire Commissioners’ meeting minutes. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received from Glens Falls National Bank:

A. “Investment Presentation for AFD LOSAP”.

B. “Investment Update” dated 04/19/24.

B. District Inspections – Comm. Jackson & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Jackson

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Jackson & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Van Itallie

O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson

P. Croft Lease – Comm. Valdez & Comm. Van Itallie

Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

A. Received the March 26, 2024 meeting minutes from the Association of Fire Districts of Dutchess County.

B. Received “Fire District Affairs: April - May 2024”.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**
 - A. Chief William Steenbergh
 1. Paramedic fly car 32-89 was involved in a motor vehicle accident while responding to a call; FF/Paramedic who was the driver is out on injury leave, should be back shortly, waiting for medical clearance; vehicle likely totaled; operator of other vehicle ticketed. Brief discussion regarding options moving forward; will update the Board when he has further information.

 - B. Assistant Chief Eric Philipp – (absent)

 - C. Director of EMS David Violante – (absent)

 - D. Treasurer James Passikoff
 1. Chairman Dore acknowledged receipt of the Treasurer’s February 29, 2024 and March 31, 2024 Financial Reports for the District.

 2. Chairman Dore acknowledged receipt of the Treasurer’s December 31, 2023 Final Year–End report for the District.

11. **SCHOOL REQUESTS**
 The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

 For Commissioners notification purposes only:
 - A. “Bridging the Gap”, April 25, 2024 at the CIA. (No cost)
 1. Eric Philipp
 2. Owen Murray
 3. Joshua Calli

The following school requests require consideration by the Board of Fire Commissioners:

- A. William Morrissey: “Live Fire Instructor National Certification Exam”, May 8, 2024 at OCFTC. (No cost, requesting use of District vehicle)

Comm. Valdez made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

B. Edward D’Anna: “Tower Rescue Technician”, May 13 – 16, 2024 at SPTC. (No cost)

Comm. Valdez made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

C. William Morrissey: “NYS Technical Rescue Conference”, May 30 – June 2, 2024 at SPTC. (No cost)

Comm. Van Itallie made a motion to approve. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 0

D. Cory Dubetsky: “Live Fire Instructor”, October 28 – 29, 2024 in Albany County. (No cost)

Comm. Valdez made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

E. William Morrissey: “Fire Instructor II”, December 6 – 15, 2024 at OCFTC. (No cost, requesting use of District vehicle)

Comm. Valez made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh – Four (4) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Valdez made a motion to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

The Board adjourned to Executive Session at 7:14 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:38 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, Comm. Valdez made a motion to adjourn the meeting. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

Meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 5-6-24

Greg Henson	