

Fire or Ambulance
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Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' MONTHLY MEETING May 11, 1999

ATTENDEES:

Comm. Paul Lahey, Chairman (absent)
Comm. Ralph Chiumento
Comm. Gerard Philipp
Comm. William McCourt
Comm. John Richardson

Attorney: Gerard Comatos (absent)
Treasurer: James Passikoff (arrived at 7:41 p.m.)
Secretary: Renee Gaddis

Acting Chairman McCourt opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m.

- I. Comm. McCourt requested Comm. Chiumento and Comm. Philipp to review Abstract 5A.

II. MINUTES

- A. April 28, 1999 Board of Fire Commissioners' Workshop Meeting.
A motion was made by Comm. Philipp and seconded by Comm. Richardson to approve the Minutes as printed.
- Motion Carried.

Acting Chairman McCourt turned over the meeting to DC Pells and AAA Emergency Supply Company representative Mark Manfredi for a demonstration on the Thermal Imaging Camera.

The Board of Fire Commissioners Monthly Meeting resumed at 7:45 p.m.

III. **MONTHLY REPORTS**

- A. Chief's Report - April 1999
- B. Training Report - April 1999
- C. Inspectors Report - April 1999

IV. **CORRESPONDENCE**

- A. Letter received May 11, 1999 from Bill & Jean Murray thanking Lt. Jim Snyder, FF Francis Cross, FF Paul Galletta and FF Steve Inglis for repairing their window that was vandalized in February.
- B. Thank you card received May 11, 1999 from Bonnie Clark thanking AFD for the plant.
- C. Letter received May 6, 1999 from Croft Corners regarding Future Directions Committee.

- *The Board will discuss later in the meeting.*
- D. Received letter April 30, 1999 from Rosemary Makucewicz, thanking AC Phillips, Brian Mallet, Chip Davis, Kevin Maguire and Horst Grunow for their assistance on March 16th.
- E. Letter dated April 30, 1999 from First Line Supervisors Training Program, informing DC Pells that Lt. Jim Snyder was awarded the Merit Certificate for achieving highest rating in class.

V. **DONATIONS**

A motion was made by Comm. Richardson and seconded by Comm. Philipp to turn over the donations to the Four Company Fund, with the exception of the check from Eileen Firman to be forwarded to the company in which area she lives. *(Note from Secretary Gaddis: Ms. Firman called 05-12-99, stated that she wants it to go to the Engine Company for their fund raising recently held.)*

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Colleen Hempleman	In Memory of Ruth Posner	\$100. 00
Eileen Firman	Unknown	\$25. 00

Ellen Hagelston	In Memory of a Firefighter	\$500. 00
Doris Purcell	In Memory of Serita Acker	\$25. 00
Mary Bennett	In Memory of Gino Puglielli	\$25. 00

- Motion Carried.

VI. PERSONNEL

- A. Memo dated May 10, 1999 from Inspector Rose informing All Personnel site work has begun for Hillside Terrace.
- B. Memo dated May 5, 1999 from Inspector Rose to All Personnel informing them of the Security Gate at the Town of Poughkeepsie Highway Department.
- C. Memo dated May 5, 1999 from Station 5 requesting the removal of the following members from active roles of AFD:
 - 1. Kevin Coulombe
 - 2. Jennifer Thitchener

Also requesting the change of status for Rick Warner from Educational Leave to Active.

A motion was made by Comm. Richardson and seconded by Comm. Chiumento to remove Kevin Coulombe and Jennifer Thitchener from active roles of the Arlington Fire District.

- Motion Carried.

A motion was made by Comm. Richardson and seconded by Comm. Chiumento to change the status of Rick Warner from Educational Leave to Active pending the completion of required paperwork.

- Motion Carried.

- D. Memo dated May 3, 1999 from Board of Fire Commissioners to All members regarding the new meal allotments.
- E. Memo dated April 30, 1999 to All Personnel from Inspector Rose informing them of no open burning until further notice.
- F. Memo dated April 27, 1999 from DC Pells to All Personnel informing them of the use of E-Mail.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Richardson and seconded by Comm. Chiumento to accept the attendance of the following members to the schools/seminars listed:

- A. FF Howard Adams: "More Critical Decisions In the Management of the Multiply Injured Person", May 12, 1999 at Holiday Inn, Colonie, NY.
- B. FF Arnold Anson, Jr.: "Emergency Response to Terrorism", June 12 - 13, 1999 at Montour Falls.
- C. FF Richard Lewis: "Emergency Response to Terrorism", June 12 - 13, 1999 at Montour Falls.
- D. FF Chuck Nelson: "Emergency Response to Terrorism", June 12 - 13, 1999 at Montour Falls.
- E. FF William Horton: "Advance Rope Rescue II", July 7 - 10, 1999 at Camp Smith.
- F. FF Pete Davis: "Rescue Operations I & II", July 12 - 16, 1999 at Camp Smith.
- G. FF Larry Wilson: "Basic Structural Collapse Operations", August 21, 1999 at Camp Smith.
- H. FF Larry Wilson: "Medium Construction Related to Building Failure", August 22, 1999 at Camp Smith.

- Motion Carried.

VIII. **COMMISSIONERS' ITEMS**

- A. Comm. McCourt
 - 1. One (1) Item for Executive Session.
- B. Comm. Richardson
 - 1. Bell Atlantic Cell Phones: requests that Office Manager Doyle contact Bell Atlantic to assign a personal name for each individual cell phone instead of one contact for all cell phones.
 - 2. Computer Committee status: Larry Rosen stated that he is working on last components on Fire Reporting. Will be testing soon.
 - 3. Expansion: will discuss later
 - 4. One (1) Item for Executive Session

C. Comm. Chiumento

1. Service Awards: Chief from Engine #1 had asked about program we are using. Discussed with Larry, will be able to incorporate into system that he has developed. Will be able to produce reports, year ending 1999.

Chief Hellmann clarified that we do not have a Service Award program to start entering calls right now. Comm. Chiumento responded stating that no we do not, unless we can copy Station 5's to find out what's wrong with the software. They do not have problem with their system.

2. Company Meeting: was told that it is now a directive that new recruits must have 3-5 hours of contact with Captain to go over new equipment.

- Chief Hellmann and Deputy Chief have no knowledge of this. Was not discussed at Chief's Council meeting, no memo was sent out.

3. Service Awards Annual Report given to Commissioners

D. Comm. Philipp

1. Chief, Deputy Chief, Comm. Chiumento and himself met with Joel Miller re: third party billing. Joel's secretary will be sending copy of bill, suggested that we write to Sheldon Silver, speaker of the house, and ask him to bring it to the floor to vote. Wants to take a look at bill first.
2. Asked if we had a Smoking Policy; DC Pells stated that there was one made up a while back, but not done thru our attorney. Attorney Comatos is in process of making up policy. Will look into outside houses as well. Informally, there is no smoking in all of building, except bays.

IX. **CHIEFS ITEMS/COMMENTS**

A. Chief John Hellmann

1. Letter, including 100 passes for distribution, dated April 30, 1999 from Samuel Morse Historic Site, thanking AFD for their help at a brush fire.

B. Deputy Chief Pells

1. 930 Building Report - will discuss later, along with Comm. Richardson.
2. Building specs ready to go out for bid, for the improvements of Station 1 and phases of Station 3

A motion was made by Comm. Richardson and seconded by Comm. Philipp to go out to bid for the improvements of Station 1 and phases of Station 3.

- Motion Carried.

3. Thermal Imaging Camera; Chief Hellmann stated that recommendation was for two cameras with the imaging and two without, cost difference is approximately \$18, 000.00 or \$ 21, 500.00 with the wireless transmitter and receiver.

A motion was made by Comm. Richardson and seconded by Comm. Chiumento to purchase a total of four (4) Thermal Image cameras, two (2) with the video imaging features and two (2) without.

- Motion Carried.

X. **ITEMS / COMMENTS FROM THE FLOOR**

A. Treasurer Jim Passikoff - No Report

B. EMS Director John Kloepfer

1. 12-Lead put into service at end of April; good feedback from Medics.

C. Director of Volunteer Recruitment Larry Rosen

1. Three (3) new applications being processed, will present at next meeting
2. Received information from NYS Department of Health providing public relations materials for fire departments, rescue squads, EMS. Posters will be received soon, will be circulated to companies.

D. Assistant Chief Phillips

1. Reminder that first parade is being held on May 22 - New Hackensack Parade.
2. District Inspection / Picnic discussion. Met with personnel from each company, agreed that no scoring and awards would avoid competition. Would still use same forms, with exception of scoring.
 - Comm. Chiumento stated that he would like to create a plaque for participation instead of scoring. Make a minimum standard to try to achieve.
 - Comm. Philipp suggested that they get rewarded for working all year long, not just that particular inspection. Comm. McCourt agreed.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp that we hold an inspection this year without a point system, if we find that there is diminished participation due to the fact of the eliminating the point system, we will do away with inspections all together, also including the inspection dinner.

The vote is as follows:

Comm. McCourt - "Aye"
Comm. Chiumento - "Aye"
Comm. Philipp - "Aye"
Comm. Richardson - "Nay"

- Motion Carried.

3. Has contacted American Legion for September 25th. Needs a \$100 check to hold.

A motion was made by Comm. Philipp and seconded by Comm. Chiumento to hold the American Legion for September 25, 1999 in the amount of \$100.

- Motion Carried.

E. Bill Deane - No Items.

XI.

CROFT CORNERS LETTER DISCUSSION

Lengthy discussion amongst the Board regarding letter received from Croft Corners. Summary is as follows:

1. Comm. McCourt commented that wanted William Marshall to know the correct spelling of his name. It was misspelled in the letter received.
2. Comm. McCourt stated that he had no special agenda, doesn't know where that came from.
3. Chief Hellmann discussed that talks were made about short term only, putting 32-73 or a third ambulance in service, being manned 24-7. This was for informational purposes only.
4. Chief Hellmann stated that career staff will not be at Station 5. Comm. McCourt stated that it not the place to have career staff.
5. DC Pells commented that the only definitive answer that was given was that by the summertime we were looking at 24-7 ambulance service down in that area.
6. DC Pells took a direct resent against the letter that they think that having the Chief and Deputy Chief on the Futures Committee being

a “conflict of interest”. He thinks its imperative to have them on it to give incite on what their proposing to do to do in the future. The Board agreed that it is not a conflict of interest.

7. Discussion regarding stations in the north end (60% of calls) vs. south end (40% of calls). Manning of stations.
8. Reply letter will be forthcoming from the Board of Fire Commissioners.

XII. **EXPANSION**

- A. DC Pells discussed the 930 building on Boardman Road.
- B. Comm. Richardson suggests that we pursue a meeting with IBM, and pursue options regarding temporary structures for a year, short term solution.
- C. Discussion regarding future permanent facilities and possibilities.

A motion was made by Comm. Philipp and seconded by Comm. McCourt that we adjourn to Executive Session at 10:00 p.m.

- Motion Carried.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 10:18 p.m and returned to Open Session.

XIV. **ABSTRACT 5A**

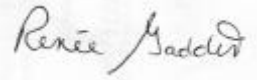
A motion was made by Comm. Philipp and seconded by Comm. Chiumento to approve Abstract 5A in the amount of \$ 65, 502.84, consisting of 94 transactions charged to 94 accounts.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Chiumento and seconded by Comm. Philipp that we adjourn at 10:19 p.m.

- Motion Carried.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Renee Gaddis", is written over a horizontal line.

Renee Gaddis
District Secretary