



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES May 20, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Phil Van Itallie
Comm. Peter Valdez
Comm. Sean Jackson

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Chiumento made a motion to approve Abstract 24–5B. This consists of \$0 in paid bills with a total of 0 checks and \$472,938.81 in unpaid bills with a total of 42 checks for a grand total of \$472,938.81, totaling 42 checks. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

- A. May 6, 2024 Board of Fire Commissioners' Meeting – (Comm. Chiumento and Comm. Jackson were absent)

Comm. Van Itallie made a motion to accept the minutes as printed. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 2 (Comm. Chiumento and Comm. Jackson abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Jackson
1. Received from Glens Falls National Bank:
 - A. “Investment Update” – 05/06/24.
 - B. “Statement of Value & Activity” – April 2024.
 - C. “Investment Presentation for AFD LOSAP”.
 2. Received Red Oaks Mill Fire Company’s 2023 LOSAP Points Report.

Comm. Chiumento made a motion to accept and for the Fire Company to post for the 30-day posting period. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

- B. District Inspections – Comm. Jackson & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Jackson
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Jackson & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson
- P. Croft Lease – Comm. Valdez & Comm. Van Itallie
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*
9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*
10. **DISTRICT STAFF ITEMS**
- A. Chief William Steenbergh
1. AFD website has been updated to include the 2023 incident summary; FireHouse software issue has been resolved. Missing data is in and LOSAP is being worked on.
 2. 32-89 update: as a result of the MVA, it was determined to be a total loss; all equipment will be removed and mounted in another vehicle.
 3. Workers Compensation Policy: due every July. Discount provided if paid early. 31% increase to the premium; will have on next Abstract to be paid. Brief discussion.
 4. 32-15 back in service by end of this week. Repaired off site.
 5. Rules & Regulations – NYS regulations regarding volunteer training stipends. Discuss at future meeting after review.
- B. Assistant Chief Eric Philipp
1. June 8th – Dutchess County Volunteer Firemen’s Association Parade at New Hackensack; requesting approval for Arlington to participate in it and to bring an apparatus. Line up is at 2:00 p.m.; Step off is at 3:00 p.m.; he will be the Officer in charge.

Comm. Jackson made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

2. Texas Roadhouse reached out to Croft requesting AFD participation at their event to present Fire Prevention public education on July 24th from 4 p.m. to 7 p.m. Requesting one piece of apparatus.

Comm. Jackson made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

- C. Director of EMS David Violante
1. One (1) volunteer application ready for Board approval: Lisa Massarelli, Company 5, Firefighter.

Comm. Chimento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

2. Happy EMS Week! It's the 50th anniversary. Wanted to recognize and thank the members of the District for what they do and continue to do.

D. Treasurer James Passikoff – (absent)

1. Chairman Dore acknowledged receipt of the Treasurer's April 30, 2024 Financial Report for the District.

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. "Live Fire Instructor National Certification", May 7, 2024 at Orange County FTC. (No cost)
 1. Edward D'Anna
 2. William Morrissey
 3. Justin Carlon

The following school request requires consideration by the Board of Fire Commissioners:

- A. Michael McNamee: "Regional Instructor Authorization Program", May 13 – 17, 2024 at Orange County Fire Training Center. (No cost, 24 hours District time)

Comm. Chimento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
 1. Five (5) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
 2. Two (2) items regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or

exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

With no further open business to discuss, Comm. Van Itallie made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:19 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:45 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Dore read the following Resolution:

**RESOLUTION
AUTHORIZING EXECUTION OF CLOSING DOCUMENTS TO ACQUIRE
ROCHDALE FIRE COMPANY PREMISES**

WHEREAS, on April 3, 2023, the Board of Fire Commissioners of the Arlington Fire District (“Board”) authorized entering into a contract of sale with Rochdale Fire Company No. 1, Inc. (“Rochdale Fire Company”) to acquire the parcel of real property and all improvements erected thereon located at 1075 Dutchess Turnpike, Poughkeepsie, New York, Grid No. 14-6262-02-969592 (“Rochdale Firehouse Premises”), for the sum of \$300,000 (“Contract of Sale”); and

WHEREAS, on or about June 26, 2023, the Contract of Sale between the Board and Rochdale Fire Company to acquire the Rochdale Firehouse Premises was duly executed; and

WHEREAS, Rochdale Fire Company has obtained final approval from the New York State Attorney General to convey the Rochdale Firehouse Premises to the Arlington Fire District for the sum of \$300,000;

NOW THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of the Arlington Fire District hereby authorizes the Chairman and/or his designee to execute all closing documents necessary to acquire title to the Rochdale Firehouse Premises.

Comm. Dore made a motion to approve the Resolution. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

As a result of Executive Session, Comm. Jackson made a motion that the Arlington Fire District purchase from the Village of Wappingers, 2011 Seagrave F-550 Light Duty Utility Vehicle which has been surplus by the Village of Wappingers subject to final approval by the Village Board in the amount of \$68,000. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

As a result of Executive Session, Comm. Chiumento read the following Resolution:

RESOLUTION

WHEREAS, on January 24, 2022, at a regular meeting of the Arlington Fire District (“Fire District”) Board of Fire Commissioners (“Board”), Dutchess County, New York, , the Board duly adopted a Resolution, an abstract of which is as follows: the Fire District Board of Fire Commissioners, does hereby authorize the purchase of two fire apparatus – (1) Seagrave TB50CT Marauder pumper with 14” extended compartments and high-rise tray (“Pumper”); and (2) Seagrave model TB50CT Marauder rescue pumper with 28” extended compartments and hydraulic ladder rack (“Rescue Pumper”) – for the total amount not to exceed \$1,800,000 which purchase shall be funded from the District’s Capital Equipment Reserve Equipment Fund, subject to a permissive referendum; and

WHEREAS, the Board entered into a Contract with Seagrave Fire Apparatus, LLC (“Seagrave”), dated as of January 25, 2022, to purchase the Pumper and Rescue Pumper for the total agreed upon price of \$1,664,337.00; and

WHEREAS, after a site visit in October 2022, change orders for the Pumper and Rescue Pumper were agreed to in the total amount of \$13,086.00, raising the total cost of the Pumper and Rescue Pumper to \$1,677,423.00; and

WHEREAS, Seagrave has informed the Board that, as a result of supply chain disruptions and material cost increases, the manufacture and delivery of said fire apparatus at the amended total agreed upon price of \$1,677,423.00 has become commercially impracticable; and

WHEREAS, after a series of negotiations, Seagrave and the Board have reached an agreement to increase the total price of the Pumper and Rescue Pumper in the sum of \$180,000 to be divided equally between the Pumper and Rescue Pumper;

BE IT HEREBY FURTHER RESOLVED, that the Board of Fire Commissioners approve an Amendment to the Contract with Seagrave in the form attached hereto; and further authorizes the Chairman or Fire Chief to sign said Amendment to the Contract.

Comm. Chiumento made a motion to approve the Resolution. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting.
Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:52 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary

AMENDMENT TO ORDER TERMS

THIS AMENDMENT TO ORDER TERMS (this "Amendment"), dated as of May 28, 2024, is made by and between Seagrave Fire Apparatus, LLC, 105 East 12th Street, Clintonville, WI 54929-1518 ("Seller") and Arlington Fire District, 11 Burnett Boulevard, Poughkeepsie, NY 12603, by its authorized representatives ("Purchaser" and, together with Seller, the "Parties").

BACKGROUND

This Amendment applies to each order, contract, agreement, instrument, term or undertaking ("collectively, the "Order Terms") relating to two (2) Seagrave custom fire apparatus, model TB50CT Seagrave Custom Marauder Pumper and numbered SO #78M33 and model TB50CT Seagrave Custom Marauder Rescue Pumper and numbered SO #78M34 (the "Apparatus"), including, without limitation, the Contract between Seagrave Fire Apparatus, LLC, and the Arlington Fire District, Poughkeepsie, NY, dated January 25, 2022. The manufacture and delivery of the Apparatus under the Order Terms as in effect prior to this Amendment (the "Original Order Terms") has become commercially impracticable. The Parties desire to enter into this Amendment to provide for an equitable modification of the Original Order Terms.

NOW, THEREFORE, for and in consideration of the premises, the covenants contained in this Amendment and the Order Terms, and other good and valuable consideration, the receipt, sufficiency and adequacy of which are acknowledged by the Parties, the Parties hereby agree as follows:

1. Material Price Increase. The Original Order Terms are hereby amended to add a material price increase in the amount of One Hundred Eighty Thousand Dollars (\$180,000) (the "Material Price Increase"), to be divided equally between the Apparatus, and shall be payable by Purchaser to Seagrave upon delivery and acceptance of the Apparatus and prior to the Apparatus being placed into fire service. The Material Price Increase shall be payable in addition to the amounts otherwise payable under the Original Order Terms. This is a one-time Material Price Increase, and no additional Material Price Increases will be added to the Original Order Terms.

2. Delivery of Apparatus. The Original Order Terms are hereby amended to provide for shipment of the Apparatus to Purchaser no later than April 30, 2025. In the event a change order will delay this delivery date, a revised date will be specified in the change order. Delays due to strikes or other force majeure events beyond Seagrave's control will be just cause for delay in delivery.


3. Effect of Amendment. This Amendment shall constitute an amendment to the Original Order Terms. To the extent of any conflict between the terms of this Amendment and the original Order Terms, the terms of this Amendment shall control. Except as provided in this Amendment, the Original Order Terms shall remain in full force and effect.

4. Multiple Counterparts. This Amendment may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which taken together shall constitute one and the same agreement.

[SIGNATURE PAGES FOLLOW]

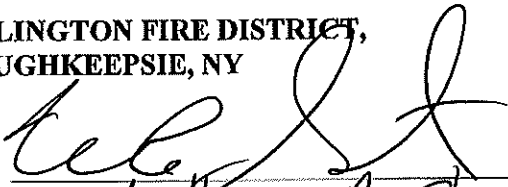
IN WITNESS WHEREOF, the Parties have executed this Amendment to Order Terms as of the date first above written.

SEAGRAVE FIRE APPARATUS, LLC

By: 
Name: Ulisses D. Parmeziani
Title: President and CEO

Dated: 05/10/2024

**ARLINGTON FIRE DISTRICT,
POUGHKEEPSIE, NY**

By: 
Name: William A Steenberg
Title: Chief of Department

Dated: 5/28/24

By: _____
Name: _____
Title: _____

Dated: _____



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 5-20-24
