



# *Arlington Fire District*

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*“Safeguarding Our Community”*

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**MINUTES**  
**BOARD OF FIRE COMMISSIONERS**  
**MONTHLY MEETING**  
**June 3, 2013**

**ATTENDEES:**

Comm. Richard Dore - Chairman  
Comm. Ralph Chiumento  
Comm. Peter Valdez  
Comm. Kenneth Muckenhaupt – (absent)  
Comm. James Beretta

Chief: Tory Gallante  
District Secretary: Renee O’Neill – (absent)  
Acting Secretary: Gail Phillips  
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ Monthly Meeting at 7:30 p.m., with a roll call of the attendees and the pledge of allegiance.

A moment of silence was offered for the four Houston firefighters who lost their lives battling a fire and for those in the hospital.

Chairman Dore turned the meeting over to Mr. David Rogers of RBC Wealth Management who spoke about the current state of our investments and discussed any concerns that the Board had.

The Board then resumed the normal course of the meeting.

I. Comm. Dore requested Comm. Chiumento and Comm. Valdez to review Abstract 13.6A.

II. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. May 6, 2013 Board of Fire Commissioners’ Monthly Meeting

These minutes could not be approved due to Commissioners Valdez and Chiumento being absent for this particular meeting, therefore they cannot approve the minutes.

- B. May 20, 2013 Board of Fire Commissioners' Monthly Meeting  
A motion was made by Comm. Chiumento to approve the Minutes as written.  
Seconded by Comm. Beretta.

- Motion Carried, 3 – 0 – 1 (Comm. Dore abstained)

III. **MONTHLY REPORTS** - *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Chiumento & Comm. Muckenhaupt
- B. District Inspections – Comm. Valdez & Comm. Dore
- C. District Officers / Chief Liaison – Comm. Dore & Comm Muckenhaupt
- D. EMS & Paramedic Liaison – Comm. Muckenhaupt & Comm. Valdez
- E. Public Relations – Comm. Dore & Comm. Chiumento
- F. Equipment Maintenance – Comm. Dore & Comm. Chiumento
- G. Buildings and Grounds – Comm. Beretta & Comm. Dore
- H. Capital Equipment – Comm. Beretta & Comm. Chiumento
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Muckenhaupt
- J. Career Staff Liaison – Comm. Valdez & Comm. Muckenhaupt
- K. Volunteer Recruitment – Comm. Beretta & Comm. Valdez
- L. Volunteer Liaison – Comm. Beretta & Comm. Valdez
- M. District Safety & Health – Comm. Dore & Comm Muckenhaupt
- N. Strategic Plan – Comm. Beretta & Comm. Dore

IV. **CORRESPONDENCE**

- A. E-mail dated May 17, 2013 from Ms. Lisa Starzyk of the New York Blood Center to the Board of Fire Commissioners requesting use of HQ on Friday, June 21<sup>st</sup> from 3:00 p.m. to 7:30 p.m. to conduct a blood drive.

A motion was made by Comm. Beretta to approve the blood drive on June 21<sup>st</sup> from 3:00 p.m. to 7:30 p.m. Seconded by Comm. Chiumento.

- Motion Carried, 4 - 0

- B. Letter dated May 13, 2013 from Wilfred Roehe of Rochdale Fire Company, resigning as an active member effective May 9, 2013.

A motion was made by Comm. Beretta to accept the resignation from Wilfred Roehe. Seconded by Comm. Chiumento.

The Board thanked Wilfred for his time as a volunteer. (Thank you letter was already sent by Secretary O'Neill)

- Motion Carried, 4 - 0

- C. E-mail dated May 25, 2013 from Captain Jason Lomoriello of Rochdale Fire Company stating that the position of Fire Police Lieutenant will remain vacant for the remainder of the year. All duties will be handled by himself.

V. **DONATIONS**

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
John Egan	Appreciation	\$100.00
Helen Stephens	Appreciation	\$50.00
Farrell Family	In Memory of Bill Doyle	\$100.00
Libretti Family	In Memory of Bill Doyle	\$15.00
Al & CeCe LaFalce	In Memory of Bill Doyle	\$10.00
Dolores Dowling	In Memory of Bill Doyle	\$25.00
Flower Barn	In Memory of Bill Doyle	\$100.00
Jean Crawford	In Memory of Bill Doyle	\$10.00
Stemi Gorman	In Memory of Bill Doyle	\$20.00

TOTAL: \$430.00

A motion was made by Comm. Chiumento to turn over the total amount of \$430.00 in donations to the five company fund. Seconded by Comm. Valdez.

- Motion Carried, 3 – 1 (Comm. Beretta voting no)

VI. **SCHOOL REQUESTS**

The following members have been approved by Chief Gallante to attend the courses listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. “Pre Hospital Trauma Life Support (PHTLS)”, June 3, 2013 and June 10, 2013 at DCC South.
  - 1. Justin Carlon
  - 2. Chris Mills
  
- B. “Decontamination”, May 23, 2013 at Fairview FD.
  - 1. Howard Adams
  - 2. Matthew Schlossberg

*The following school requests require approval by the Board of Fire Commissioners:*

- A. Francis Cross: “Medical Preparedness & Response to Bombing Incidents”, June 11 – 12, 2013 at State Preparedness Training Center in Oriskany, NY.

A motion was made by Comm. Chiumento to approve school request “A”. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

- B. “Emergency Response to Ethanol Incidents”, August 22 – 23, 2013 at Montour Falls.

1. Carl Cacace
2. George Finn

A motion was made by Comm. Beretta to approve school request “B”. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0

C. “Flammable / Combustible Liquid Emergencies”, July 13 – 14, 2013 at Montour Falls.

1. Carl Cacace
2. George Finn

A motion was made by Comm. Beretta to approve school request “C”. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0

\*D. Eric Philipp: “Firehouse Expo”, July 25 – 27, 2013 in Baltimore, Maryland.

**\*Deferred to the Board of Fire Commissioners by Chief Gallante** (*Denied by the BOFC on May 6<sup>th</sup>. Resubmitting with cost saving measures*)

Discussion.

A motion was made by Comm. Beretta to deny school request “D”. No second was made. Motion Failed.

A motion was made by Comm. Chiumento to approve school request “D”. Seconded by Comm. Valdez.

- Motion Carried, 3 – 1 (Comm. Beretta voting no)

VII. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

A. Comm. Beretta

1. FDIC reports – thanked Captain Mihans for the creation of the conference attendance report. Trip reports are to be done on this form. Comm. Beretta expects Eric Philipp to do a report on his trip. These forms are available to the district, both career and volunteers.
2. Removal status of 471-1313- thanked Chief Gallante and Secretary O’Neill. Will be shut off July 1<sup>st</sup>.

3. Vassar College, Automatic Fire Alarms, numerous calls, how do we reduce?  
 Comm. Dore stated that it is at most colleges; so many people in confined areas. Comm. Beretta wants us to work with the students and the college. Chief Gallante stated that Captain Steenbergh does. The AFA's have remained steady - 2010 – 134 AFA's; 2011 – 155 AFA's, 2012 – 139 AFA's. Public Safety Training is a way to decrease calls. Captain Steenbergh set a tentative date; once confirmed it will be put on agenda. There have been some upgrades to their alarm system; we will keep up on it. The college fines contractors for alarms going off which is given to us.
4. Status on request for the Town of Poughkeepsie Rec Camp – Captain Steenbergh stated that he is looking at dates at the end of July and early August. Eight weeks away - can't get commitment this far in advance, there is a concern about cancellation. We will seek interest three weeks before.
5. Wants financial report before next meeting
6. Accidents / Incidents – Ambulance backing into garage door; Croft's fried alarm panel. Understands that things happen, but need to look at process & shouldn't keep happening.

B. Comm. Dore

1. Account Clerk position - discussion

Comm. Valdez stated that the demands and workload calls for full time. Chief Gallante stated that we need a full time person in business office, between payroll and \$16 mil budget. Need a full time and part time employee in the office. Part timers can only do 20 hours a week. Comm. Chimento agrees we need a full time person; phones and with grants, more reporting required, admin work will increase. Comm. Dore agrees with having a full time position, responsibilities have gotten tremendous.

A motion was made by Comm. Dore to create a full time position with the title of Account Clerk. Seconded by Comm. Valdez.

- Motion Carried, 3 – 1 (Comm. Beretta voting no)

**VIII. DISTRICT STAFF ITEMS**

A. Chief - Tory Gallante

1. Bid award for SCBA and Compressor System - Bids were received and opened on May 23<sup>rd</sup>. MES was the only submission. MES can only provide 82 of the 125 loaner cylinders. \$738,770 was the base price with an approximate trade in of \$16,950. We received a bid from Dalmatian in the amount of \$19,650 for trade in which is good for 30 days; price will go down as equipment depreciates.

Chief recommends MES as Dalmatian will be a wash for trade in after time lapse.

A motion was made by Comm. Chiumento to award bid to MES for the SCBA system in the amount of \$738,770 and accept trade in offer of approximately \$16,650, to come out of Capital Reserve Fund. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

2. Two accidents – Croft Alarm System will go through insurance. Ambulance into door – don't have complete price.
3. Two (2) Items for Executive Session – employment history of a particular person and unemployment claim; contract for Account Clerk
4. RE: SAFER Grant – talked about SAFER Grant positions; having meetings with advertisers; commissioner's involvement. Captain Steenbergh stated that he had possible companies.

B. Assistant Chiefs

1. 1<sup>st</sup> Assistant Chief – John Richardson – (absent)
2. 2<sup>nd</sup> Assistant Chief – Eric Philipp – (absent)

C. EMS

1. Director of EMS – John Kloepfer - No report
2. Assistant Director of EMS – David Violante – No report

D. Treasurer - James Passikoff – No report

IX. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

X. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

With no further open business to discuss, a motion was made by Comm. Chiumento to adjourn to Executive Session. Seconded by Comm. Beretta. (No time given)

- Motion Carried, 4 - 0

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:35 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

XII. **ABSTRACT APPROVAL**

A motion was made by Comm. Chiumento to approve Abstract 13.6A in the amount of \$219,976.29, consisting of 46 checks. Seconded by Comm. Beretta.

- Motion Carried, 4 - 0

With no further business to conduct, a motion was made by Comm. Chiumento to adjourn the meeting. Seconded by Comm. Beretta

- Motion Carried, 4 - 0

Meeting ended at 9:36 p.m.

Respectfully Submitted,

Gail Phillips  
Acting Secretary



# BOARD OF FIRE COMMISSIONERS PUBLIC ATTENDANCE SHEET

This sheet will be attached to the meeting minutes as part of the official record.  
If you would like your name published, please sign your name below.

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DATE OF MEETING: 6-3-13

NAMES ONLY PLEASE

DOREEN TIGNANELLI	
Ann Shershin	
Peter A. Dorcy	
Tony Ferranti	
Bill Chen	