



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES June 3, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Peter Valdez
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*
3. **ABSTRACT APPROVAL**
Comm. Van Itallie made a motion to approve Abstract 24–6A. This consists of \$70,483.58 in paid bills with a total of 3 checks and \$805,230.24 in unpaid bills with a total of 20 checks for a grand total of \$875,713.82 totaling 23 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

- A. May 20, 2024 Board of Fire Commissioners' Meeting
Comm. Jackson made a motion to approve the May 20, 2024 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Jackson
1. Received Engine Company #1, Rochdale Fire Company and Croft Corners Fire Company's 2023 LOSAP Points Reports. Board to accept so the Fire Companies can post for the required 30 days.

Comm. Jackson made a motion to approve the LOSAP Points for Engines 1, 4, and 5. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

- B. District Inspections – Comm. Jackson & Comm. Van Itallie
C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
E. Public Relations – Comm. Chiumento & Comm. Dore
F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
H. Capital Equipment – Comm. Dore & Comm. Jackson
I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson
L. District Safety & Health – Comm. Dore & Comm. Valdez
M. Strategic Plan – Comm. Jackson & Comm. Valdez
N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson
P. Croft Lease – Comm. Valdez & Comm. Van Itallie
Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

- A. E-mail dated May 17, 2024 from John Alongi to the Board of Fire Commissioners regarding fire taxes.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Scheduling promotional interviews - tabled until next meeting.
2. Awarded the Dutchess County Supplemental MIG Grant for Rescue Task Force equipment; \$37,900 over five (5) years and it's a 50% match - \$18,950 AFD's share and \$18,950 is Dutchess County's share. This is for upgrading and replacing ballistic protection equipment that are on the rigs. Our half will come out of the equipment line in the budget.

Comm. Jackson made a motion to accept that grant. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

B. Assistant Chief Eric Philipp – No report.

C. Director of EMS David Violante – No report.

D. Treasurer James Passikoff

1. No financial report.
2. Received the 2021 draft independent financial audit. Needs to review.

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

There were no school requests submitted for Commissioners notification only.

The following school requests require consideration by the Board of Fire Commissioners:

A. William Steenbergh: "OSHA Training Institute – Proposed Changes", June 28, 2024 in Uncasville, CT. (\$300 travel, requesting use of District vehicle)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

B. "Swift Water Rescue Tech", August 20 – 23, 2024 in Oriskany, NY.

1. Shawn Castano – No cost, 24 hours District time
2. Ryan VanNess – No cost, 24 hours District time
3. Anthony Dragonetti – No cost, 24 hours District time

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- B. Comm. Valdez – One (1) item for collective negotiations pursuant to article fourteen of the civil service law.

With no further open business to discuss, Comm. Van Itallie made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:09 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:05 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Chiumento made a motion to approve the contractual agreement by and between Arlington Fire District and Heather Hastie, Personnel Administrator, with a start date to be determined by the Chief. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 1 (Comm. Dore abstained)

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:06 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 6-3-24
