



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES June 17, 2019

ATTENDEES:

Comm. Blake Williams – Chairman
Comm. José Seco
Comm. Jon Adams
Comm. Peter Valdez
Comm. Peter Longi

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (arrived at 7:01 p.m.)
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Williams opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT**

A motion was made by Comm. Adams to approve Abstract 19–6B. This consists of \$0 in paid bills with a total of 0 checks and \$22,401.70 in unpaid bills with a total of 29 checks for a grand total of \$22,401.70, totaling 29 checks. Seconded by Comm. Williams.

Comm. Adams reported that the draft Abstract posted online had a duplicate entry for American Printing, which resulted in a decrease of \$70.87 to final grand total.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **June 5, 2019 Board of Fire Commissioners’ Meeting**

A motion was made by Comm. Seco to approve the minutes of the June 5, 2019 Board of Fire Commissioners'. Seconded by Comm. Williams.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Williams & Comm. Valdez
 - 1. Received “Investment Access Account Statement with Portfolio Focus” for May 2019 from RBC Wealth Management.
- B. District Inspections – Comm. Williams & Comm. Adams
- C. District Officers / Chief Liaison – Comm. Williams & Comm. Adams
- D. EMS & Paramedic Liaison – Comm. Williams & Comm. Valdez
- E. Public Relations – Comm. Williams & Comm. Adams
- F. Equipment Maintenance – Comm. Williams & Comm. Seco
- G. Buildings and Grounds – Comm. Valdez & Comm. Seco
- H. Capital Equipment – Comm. Williams & Comm. Seco
- I. Union Negotiations & Contract – Comm. Seco & Comm. Valdez
- J. Career Staff Liaison – Comm. Adams & Comm. Williams
- K. Volunteer Recruitment – Comm. Williams & Comm. Seco
 - 1. Application ready for Board approval:
 - A. Anthony Dragonetti – Company 5, Firefighter

A motion was made by Comm. Williams to approve Anthony Dragonetti for Company 5. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

- L. Volunteer Liaison – Comm. Williams & Comm. Seco
- M. District Safety & Health – Comm. Adams & Comm. Seco
- N. Strategic Plan – Comm. Williams & Comm. Adams
- O. Finance Committee – Comm. Valdez & Comm. Seco
 - A. Comm. Seco reported that a Finance Committee meeting will be held this Thursday, June 20th.
- P. IT Operations Committee – Comm. Williams & Comm. Adams
- Q. Croft Lease – Comm. Adams & Comm. Valdez
- R. Rochdale Lease – Comm. Adams & Comm. Valdez

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. E-mail dated June 11, 2019 from Jim Beretta to the Board of Fire Commissioners regarding Commissioner Williams’ residency.
- B. Received “*Fire District Affairs – June – July 2019*”

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated June 5, 2019 from Jennifer Alongi of the American Legion (Overlook Road) requesting a fire truck, fire safety trailer and handouts for their 1st Annual Family Day on Saturday, August 24, 2019 at 1:00 p.m. to 5:00 p.m.

A motion was made by Comm. Williams that we don't be involved in that. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Rita Kennedy	In Memory of Marie Swenson	\$20.00

A motion was made by Comm. Williams to accept that and deposit it into the General Fund. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

- A. Comm. Williams reported that District emails need to be used for all District correspondence so it's not a conflict of anything and so there's no issues with auditors.

X. **DISTRICT STAFF ITEMS**

- A. Chief – William Steenbergh
 - 1. Requesting to purchase a new treadmill like the one we have at HQ to replace the unit at Station 3; to come out of the physical fitness fund. Approximate cost is \$2,824, which is the amount spent on the one at HQ. Balance in the fund is \$12,176, which includes the three way match agreement between the donor, the District and Union.

A motion was made by Comm. Williams that we approve the purchase out of the physical fitness fund. Seconded by Comm. Adams.

- Motion Carried, 5 – 0

- 2. Recommending the following seven (7) Probationary Firefighters be released from probation at a date to be determined by the Chief.
 - A. Joseph Myers
 - B. Branden Benedetto
 - C. Thomas Andryshak
 - D. Michael Conroy
 - E. John Clavin
 - F. Edward D'Anna
 - G. Nicholas Burrow

A motion was made by Comm. Williams to allow the Chief to release them from probation with a date to be determined by the Chief. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

B. Assistant Chief – Eric Philipp

1. Thanked the Board for approving Anthony Dragonetti. He’s a great asset to the volunteers.
2. Captain Carlos Gonzalez working with training after the squads and averaging eight (8) people. Have one (1) volunteer attending Firefighter I class and three (3) volunteers going to Basic Exterior.
3. Requesting permission to use of 32-17 or 32-45 (depending on driver availability) to attend the Dutchess County Convention on August 17th in Red Hook. He will be the Officer in Charge to coordinate and Captain Gonzalez will be there as the Officer in Charge.

A motion was made by Comm. Williams to approve allowing 32-17 or 32-45 to go to the County Convention with the Officer in Charge. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

C. Director of EMS David Violante

1. Special Olympics held at Vassar College over the past weekend. Thanked volunteers Matt Schlossberg and Steve Graff for manning the ambulance from 8:00 a.m. to 5:00 p.m. and thanked Local 2393 for their involvement.

D. Treasurer James Passikoff – No report

1. Comm. Williams reported that the Finance Committee and himself have to work better on getting the bank statements open quicker (so the financial reports can be done).

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

A. “Basic Exterior Firefighting Operations”, August 18 – November 17, 2019 at West Clinton FD.

1. Gregory Brevetti – (required to maintain certification, not a CME, no costs, not requesting use of District vehicle)
2. Girish Bangalore Yellappa – (required to maintain certification, not a CME, no costs, not requesting use of District vehicle)

3. Santiago Toledo – (required to maintain certification, not a CME, no costs, not requesting use of District vehicle)

The following school request requires consideration by the Board of Fire Commissioners:

- A. George Finn: “NFPA 13 (Sprinkler Systems) & 25 (Inspection/Testing/Maintenance Water Based System)”, December 15 – 19, 2019 in Orlando, FL. (not required to maintain certification, not a CME, \$2,271.60 registration, \$747.50 lodging, \$150 meals, \$450 airfare, 32 hours District time, 16 hours own time – 95% covered by Fire Investigation Grant – cost to AFD is \$181.00, no overtime or backfill costs)

Brief discussion.

This school request will be placed on the next meeting agenda for further discussion at the request of Comm. Seco so the Finance Committee has time to review the current financial status of the District on Thursday. The rest of the Board agreed.

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Steenbergh
 1. Employment history of three (3) individuals
- B. Comm. Seco
 1. One (1) – Matter which will imperil the public safety if disclosed

With no further open business to discuss, a motion was made by Comm. Williams to adjourn to Executive Session for those four (4) items. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:30 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 7:55 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Williams to adjourn the meeting. Seconded by Comm. Seco.

- Motion Carried, 5 – 0

Meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 6-17-19

JOHN RICHARDSON	
JIM BERRETTA	