



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES June 17, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Peter Valdez – (absent)
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (arrived during 1st Executive Session)
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 5:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Comm. Jackson made a motion to adjourn to Executive Session to conduct interviews. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

The Board adjourned to Executive Session at 5:03 p.m.

1. EXECUTIVE SESSION

Assistant Chief Philipp arrived during Executive Session.

The Board came out of Executive Session at 7:33 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

2. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*
3. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*
4. **ABSTRACT APPROVAL**
 Comm. Chimento made a motion to approve Abstract 24–6B–Croft Corners. This consists of \$0 in paid bills with a total of 0 checks and \$5,156.42 in unpaid bills with a total of 1 check for a grand total of \$5,156.42, totaling 1 check. Seconded by Comm. Van Itallie.
- Motion Carried, 3 – 0 – 1 (Comm. Jackson abstained)
- Comm. Chimento made a motion to approve Abstract 24–6B. This consists of \$0 in paid bills with a total of 0 checks and \$543,643.56 in unpaid bills with a total of 40 checks for a grand total of \$543,643.56, totaling 40 checks. Seconded by Comm. Jackson.
- Motion Carried, 4 – 0 – 0
5. **APPROVAL OF PREVIOUS MEETING MINUTES**
 A. **June 3, 2024 Board of Fire Commissioners’ Meeting**
 Comm. Van Itallie made a motion to approve the June 3, 2024 Board of Fire Commissioners’ meeting minutes. Seconded by Comm. Chimento.
- Motion Carried, 4 – 0 – 0
6. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*
 A. Service Awards – Comm. Valdez & Comm. Jackson
 1. Received from Glens Falls National Bank:
 A. “Statement of Value and Activity” – May 2024.
 B. “Investment Update” dated June 7, 2024.
 B. District Inspections – Comm. Jackson & Comm. Van Itallie
 C. District Officers / Chief Liaison – Comm. Chimento & Comm. Dore
 D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
 E. Public Relations – Comm. Chimento & Comm. Dore
 F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
 G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
 H. Capital Equipment – Comm. Dore & Comm. Jackson
 I. Union Negotiations & Contract – Comm. Chimento & Comm. Dore
 J. Career Staff Liaison – Comm. Chimento & Comm. Dore
 K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson
 L. District Safety & Health – Comm. Dore & Comm. Valdez
 M. Strategic Plan – Comm. Jackson & Comm. Valdez

- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson
- P. Croft Lease – Comm. Valdez & Comm. Van Itallie
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

7. **CORRESPONDENCE** – *None unless otherwise noted.*

8. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*
- A. E-mail dated June 10, 2024 from Lisa Jackson of Croft Corners Fire Company regarding Giovanni Brooks and being removed from Croft’s roles.

Comm. Van Itallie made a motion to drop Giovanni Brooks from the active roles. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

9. **DONATIONS** – *None unless otherwise noted*

10. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

11. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
 - 1. Request that the Board approve another block of fifty (50) hours on the retainer with our Attorney at the same rate and terms.

Comm. Chiumento made a motion to approve another block of fifty (50) hours on the retainer with our Attorney at the same rate and terms. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

- B. Assistant Chief Eric Philipp
 - 1. 32-57 committee met regarding the equipment; spoke with Battalion Chief Dunderdale and he is on board with everything; the Shop is mounting items; moving forward with getting the vehicle in service. Chief Steenbergh authorized a PO for the health and safety items.

- C. Director of EMS David Violante
 - 1. Vassar Hospital recently had a complete loss of power and expressed his thanks to the team here for the many hours of standby.

- D. Treasurer James Passikoff – (absent)
1. Chairman Dore acknowledged receipt of the Treasurer’s May 31, 2024 Financial Report for the District.

12. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

No school requests were submitted for notification only.

The following school requests require consideration by the Board of Fire Commissioners:

- A. Steven Haldeman: “Non-Credit EMT”, August 26 – December 19, 2024 at Dutchess Community College. (\$950 course registration, \$664.92 books and supplies)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

- B. Daniel Sylvester: “Fire Instructor II”, September 20 – 29, 2024 at Dutchess County Department of Emergency Response. (No cost, 34 hours District time)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

- C. Gene DelliPaoli: “Fire Officer II”, October 7 – 11, 2024 at Albany County State Campus. (No cost, requesting use of District vehicle, 24 hours District time)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

- D. Daniel Sylvester: “Fire Officer II”, November 4 – 8, 2024 at Westchester County Fire Training Center. (No cost, 34 hours District time)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

- E. Justin Carlon: “Post-Explosion Investigations”, September 15 – 20, 2024 at New Mexico Tech. (No cost, 48 hours District time)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

13. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Jackson made a motion to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

The Board adjourned to Executive Session at 7:54 p.m.

14. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:09 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, Comm. Van Itallie made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

Meeting adjourned at 8:09 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 6-17-24

John Alongi	