



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
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**For Emergencies**  
***DIAL 911***

*“Safeguarding Our Community”*

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## BOARD OF FIRE COMMISSIONERS MEETING MINUTES July 15, 2024

### ATTENDEES:

Comm. Richard Dore – Chairman  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Peter Valdez  
Comm. Phil Van Itallie  
Comm. Sean Jackson – (absent)

Chief: William Steenbergh  
Deputy Chief: Adam Kangas  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O’Neill  
Treasurer: James Passikoff – (absent)

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Chiumento made a motion to approve Abstract 24–7B – Croft Corners. This consists of \$0 in paid bills with a total of 0 checks and \$5,081.80 in unpaid bills with a total of 1 check for a grand total of \$5,081.80, totaling 1 check. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

Comm. Chiumento made a motion to approve Abstract 24–7B. This consists of \$0 in paid bills with a total of 0 checks and \$450,942.81 in unpaid bills with a total of 37 checks for a grand total of \$450,942.81, totaling 37 checks. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. July 1, 2024 Board of Fire Commissioners’ Meeting

Comm. Van Itallie made a motion to approve the July 1, 2024 Board of Fire Commissioners’ meeting minutes. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received Engine Co. #1’s 2023 LOSAP posting certification.

2. Received from Glens Falls National Bank – “Statement of Value and Activity” for June 2024.

B. District Inspections – Comm. Jackson & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Jackson

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Jackson & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Van Itallie

1. Comm. Chiumento reported that they will be starting to meet to put together next year’s budget sometime towards the end of this month or beginning of next month.

O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson

P. Croft Lease – Comm. Valdez & Comm. Van Itallie

Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

A. Received “Fire District Affairs – June & July 2024”.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*
9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. AFG Grant update – Was contacted by Congressman Ryan’s office to inform him that AFD was awarded the AFG Grant from FEMA in the amount of \$249,920.00. \$100K will be for residential sprinklers for the Rochdale renovations, \$149,920.00 for Technical Rescue training. There is a 10% match from the Fire District which totals \$21,901.82 and the Federal share is \$219,018.18. Requesting the Board to adopt the grant from FEMA.

Comm. Chiumento made a motion to adopt the grant from FEMA. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

2. Headquarters and Red Oaks Mill HVAC – air conditioning issues at both stations. ROM has an issue with the drain on the roof; created water damage to the light fixtures, a bed and insulation; temporary repairs are being made; obtaining prices for a more permanent solution. HQ has ongoing issues with the split units in the admin offices, Fire Prevention office and bunk rooms upstairs. Will need a change in the configuration on how they work. Temporary arrangements were made; exploring options. ROM may rise to an insurance claim depending on estimated cost.

B. Deputy Chief Adam Kangas – No report.

C. Assistant Chief Eric Philipp – No report.

D. Director of EMS David Violante

1. Discussed the Empress ambulance dispatch procedure. Changes made with the County CAD around March. Will have “Arlington Medic 1” for the HQ/Rochdale area and “Arlington Medic 2” for the ROM/Croft area. 2<sup>nd</sup> call in the area, it will be the opposite. 3<sup>rd</sup> call will be Empress numbers; will help to know who is responding.
2. Request from Dutchess Community College to use our ambulance for a trauma drill in Hughsonville on July 29<sup>th</sup> from 4:00 p.m. to 9:30 p.m. Steve Graff will pick it up, use it and bring it back.

Comm. Chiumento made a motion to approve the request. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

E. Treasurer James Passikoff – (absent)

1. Chairman Dore acknowledged receipt of the June 30, 2024 Financial Report for the District.
2. BOFC to accept the final draft of the 2021 Independent Financial Audit.

Comm. Chiumento made a motion to accept the final draft of the 2021 Independent Financial Audit. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

#### 11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

No school requests were submitted for notification purposes only.

#### **The following school request requires consideration by the Board of Fire Commissioners:**

- A. Edward D’Anna: “Rope Rescue Technician”, July 30, 2024 – August 2, 2024 in Oriskany, NY. (BOFC previously approved on 01/05/24; seeking approval for hotel stay for a total of \$800 for four (4) nights)

This school request was withdrawn. No action taken by the Board of Fire Commissioners.

#### 12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – Five (5) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Van Itallie made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 0

The Board adjourned to Executive Session at 7:13 p.m.

#### 13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:52 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, Comm. Chiumento made a motion to adjourn the meeting. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

Meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Renee O’Neill  
District Secretary



# BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

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NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

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DATE OF MEETING: 7-15-24
