



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
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**For Emergencies**  
***DIAL 911***

*“Safeguarding Our Community”*

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## BOARD OF FIRE COMMISSIONERS MEETING MINUTES August 19, 2019

### ATTENDEES:

Comm. José Seco – Chairman  
Comm. Jon Adams  
Comm. Peter Valdez – (absent)  
Comm. Peter Longi – arrived at 7:04 p.m.  
Comm. *VACANT*

Chief: William Steenbergh  
Assistant Chief: Eric Philipp – (absent)  
Director of EMS: David Violante – (absent)  
District Secretary: Renee O’Neill  
Treasurer: James Passikoff

Chairman Seco opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:04 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

### III. **ABSTRACT**

A motion was made by Comm. Adams to approve Abstract 19–8B. This consists of \$2,119.66 in paid bills with a total of 2 checks and \$323,764.68 in unpaid bills with a total of 32 checks for a grand total of \$325,884.34, totaling 34 checks. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. August 5, 2019 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve the August 5, 2019 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Adams.

- Motion Carried, 3 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Longi & Comm. Valdez

1. Received from RBC Wealth Management - “Investment Access Account Statement with Portfolio Focus” – July 2019

B. District Inspections – Comm. Longi & Comm. Adams

C. District Officers / Chief Liaison – Comm. Longi & Comm. Adams

D. EMS & Paramedic Liaison – Comm. Longi & Comm. Valdez

E. Public Relations – Comm. Longi & Comm. Adams

F. Equipment Maintenance – Comm. Valdez & Comm. Seco

G. Buildings and Grounds – Comm. Valdez & Comm. Seco

H. Capital Equipment – Comm. Longi & Comm. Seco

I. Union Negotiations & Contract – Comm. Seco & Comm. Valdez

J. Career Staff Liaison – Comm. Adams & Comm. Longi

K. Volunteer Recruitment – Comm. Longi & Comm. Seco

1. New membership applications ready for Board approval:

A. Derek Ryone, 16/17 YO – FF, Company 5 (in District)

B. Gavin Kerr, 16/17 YO – FF, Company 5 (in District)

A motion was made by Comm. Seco to approve Derek Ryone and Gavin Kerr as Firefighters, Company 5. Seconded by Comm. Adams.

- Motion Carried, 3 – 0

L. Volunteer Liaison – Comm. Longi & Comm. Seco

M. District Safety & Health – Comm. Adams & Comm. Seco

N. Strategic Plan – Comm. Longi & Comm. Adams

O. Finance Committee – Comm. Longi & Comm. Seco

P. IT Operations Committee – Comm. Longi & Comm. Adams

Q. Croft Lease – Comm. Adams & Comm. Valdez

R. Rochdale Lease – Comm. Adams & Comm. Valdez

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received “*Fire District Affairs: August 2019 – September 2019*”

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

- A. E-mail dated August 9, 2019 from Jessica Greeney requesting use of the following Fridays from 6:30 p.m. to 8:00 p.m. to conduct their Girl Scout meetings at Red Oaks Mill.
1. September 20
  2. October 4 & 18
  3. November 1 & 15
  4. December 6 & 20
  5. January 10 & 24
  6. February 7 & 21
  7. March 6 & 20
  8. April 3 & 17
  9. May 8 & 29
  10. June 12

A motion was made by Comm. Longi to approve the Girls Scouts using the firehouse through January 31<sup>st</sup> and reapply at that time for next year, given nothing else is going on. Seconded by Comm. Adams.

- Motion Carried, 3 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

- A. Chief – William Steenbergh
1. Reminder that the first BOFC meeting in September falls on Labor Day, therefore the meeting is pushed out a week to September 9<sup>th</sup>.
  2. Update on Paving Project for HQ & ROM – pre-conference was held with Jolanda and the contractor; waiting on contracts with Counsel; anticipate early September to begin work. Nothing can be done until the permissive referendum is up.
  3. Update on Fire Alarm System at HQ – engineering work done; permits issued; anticipate early September to begin work.
- B. Assistant Chief – Eric Philipp – (absent)
- C. Director of EMS David Violante – (absent)
- D. Treasurer James Passikoff
1. Chairman Seco acknowledged receipt of the Treasurer’s June 30, 2019 and July 31, 2019 Financial Reports for the District.

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the course(s) listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

There were no school requests submitted for notification purposes only.

**The following school requests require consideration by the Board of Fire Commissioners:**

- A. Thomas Andryshak: “Confined Space Rescue Technician”, September 9 – 12, 2019 at NYS Academy of Fire Science in Montour Falls. (not required to maintain certification, not a CME, \$25 registration, \$151 lodging, meals included, requesting use of District vehicle, 24 hours District time, 27 hours own time)

A motion was made by Comm. Seco to deny. Seconded by Comm. Adams.

- No action, 2 – 1 (Comm. Seco and Comm. Adams voted in favor (to deny); Comm. Longi opposed)

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
1. Employment history of three (3) individuals
  2. Union is present to discuss Grievance 2019–03

With no further open business to discuss, a motion was made by Comm. Seco to adjourn to Executive Session to discuss employment history of three individuals and invite the Collective Bargaining Unit to discuss the Grievance. Seconded by Comm. Longi.

- Motion Carried, 3 – 0

The Board adjourned to Executive Session at 7:23 p.m.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:17 p.m. and returned to Open Session. There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Adams.

- Motion Carried, 3 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O’Neill  
District Secretary



# BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 8-19-19

Joe Rebholz	
JIM BERETTA	
JOHN RICHARDS	
JIMMY METRANO	