



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES August 19, 2024

ATTENDEES:

Comm. Richard Dore – Chairman – (absent)
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Peter Valdez
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh
Deputy Chief: Adam Kangas
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Vice Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Comm. Jackson made a motion to suspend the meeting for the swearing in of our new Firefighter/Paramedics - FF/Paramedic Matthew Restivo, FF/Paramedic Thomas Augugliario and FF/Paramedic Ryan Blair. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

The Board meeting was temporarily suspended at 7:02 p.m.

1. SWEARING IN CEREMONY

Chief Steenbergh requested FF/Paramedic Matthew Restivo, FF/Paramedic Thomas Augugliario and FF/Paramedic Ryan Blair to come to the front of the room. Chief Steenbergh administered the Oath of Office to the new Firefighter/Paramedics and congratulated them. The Board allowed time for family and friends that were in attendance to take photographs.

The Board returned to their regular meeting at 7:07 p.m.

2. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

4. **ABSTRACT APPROVAL**

Comm. Jackson made a motion to approve Abstract 24–8B. This consists of \$2,460.55 in paid bills with a total of 2 checks and \$453,673.12 in unpaid bills with a total of 32 checks for a grand total of \$456,133.67, totaling 34 checks. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

Comm. Van Itallie made a motion to approve Abstract 24–8B–Croft. This consists of \$0 in paid bills with a total of 0 checks and \$5,089.15 in unpaid bills with a total of 1 check for a grand total of \$5,089.15 totaling 1 check. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 1 (Comm. Jackson abstained)

5. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **August 5, 2024 Board of Fire Commissioners’ Meeting**

Comm. Jackson made a motion to approve the August 5, 2024 Board of Fire Commissioners’ meeting minutes. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

B. **August 9, 2024 Board of Fire Commissioners’ Emergency Meeting**

Comm. Jackson made a motion to approve the August 9, 2024 Board of Fire Commissioners’ emergency meeting minutes. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

6. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received from Glens Falls National Bank:

A. “Investment Update” dated 08/08/24.

B. “Investment Presentation for AFD LOSAP” received 08/09/24.

C. “Statement of Value & Activity” – July 2024.

2. Received Croft Corners Fire Company's 2023 LOSAP posting certification.

- B. District Inspections – Comm. Jackson & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Jackson
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Jackson & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson
- P. Croft Lease – Comm. Valdez & Comm. Van Itallie
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

7. **CORRESPONDENCE** – *None unless otherwise noted.*

- A. Received "Fire District Affairs: August 2024 – September 2024".

8. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

- A. Letter dated August 9, 2024 from Leslie Chason of Engine Company #1, resigning as a member of the District.

Comm. Van Itallie made a motion to accept Leslie Chason's resignation. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

9. **DONATIONS** – *None unless otherwise noted*

10. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

11. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
 1. Vassar College is requesting Fire Prevention training for their House/Student Leaders, similar to RA's at other college's. Vassar College will reimburse the District for any overtime incurred. Scheduled around August 23rd.

No motion was made. The Board has no issues with it.

- B. Deputy Chief Adam Kangas – No report.
- C. Assistant Chief Eric Philipp – (absent)
- D. Director of EMS David Violante – No report.
- E. Treasurer James Passikoff – (absent)
 - 1. Vice Chairman Chiumento acknowledged receipt of the Treasurer’s July 31, 2024 Financial Report for the District.

12. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

- A. “Trench Rescue”, August 12 – 16, 2024 at AFD. (No cost, grant funded)
 - 1. Sean McGovern
 - 2. Jasen West
 - 3. Ryan VanNess
 - 4. Richard Court
 - 5. Joseph Myers
 - 6. Johel Dongo
 - 7. Shawn Castano
 - 8. Steven Rancourt
 - 9. Carl Cacace
 - 10. John Clavin
 - 11. Alan Ferguson
- B. “Trench Rescue”, August 19 – 23, 2024 at AFD. (No cost, grant funded)
 - 1. Ryan Fincham
 - 2. Mark Kolor
 - 3. Jason Fisch
 - 4. William Roser
 - 5. Eric Kelly
 - 6. Chris Hann
 - 7. Manny Villa-Ortiz (added at the time of this meeting)

The following school requests require consideration by the Board of Fire Commissioners:

No school requests were submitted for Board of Fire Commissioners consideration.

13. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – one (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Van Itallie made a motion to adjourn to Executive Session. Seconded by Comm. Jackson.

- Motion Carried, 4 – 0 – 0

The Board adjourned to Executive Session at 7:14 p.m.

14. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:36 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

No time mentioned when the meeting adjourned.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 8/19/24
