

Fire or Ambulance
914-471-1313



Business
914-486-6300 or 486-6304
Fax: 914-486-6322

Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' MONTHLY MEETING September 12, 2000

ATTENDEES: Comm. John Richardson, Chairman
Comm. Ralph Chiumento
Comm. Gerard Philipp
Comm. Paul Lahey (absent)
Comm. Karen Pells (absent)

Attorney: Gerard Comatos
Treasurer: James Passikoff
Secretary: Renee Gaddis

Chairman Richardson opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m.

I. Comm. Richardson requested Comm. Chiumento and Comm. Philipp to review Abstract 9A.

II. MINUTES

A. August 23, 2000 Board of Fire Commissioners' Workshop Meeting.
A motion was made by Comm. Philipp and seconded by Comm. Chiumento to approve the Minutes as printed.

- Motion Carried.

III.

MONTHLY REPORTS

- A. Chief's Report - July & August 2000
- B. Training Report - August 2000
- C. Service Awards Comm. Chiumento - No Report.
- D. District Inspections Chiefs
 - 1. Chief stated that it went well and all four stations did a great job.
- E. District Officers/Chief Liaison Chairman Richardson - No Report.
- F. Sub Station Chairman Richardson - No Report.
- G. EMS & Paramedic Liaison Comm. Lahey - Absent, No Report.
- H. Public Relations Chairman Richardson
 - 1. Letter sent out to the two local papers thanking the public service agencies and fire department for their response in the recent storm.
- I. Equipment Maintenance Chairman Richardson - No Report.
- J. Building & Grounds Comm. Philipp - No Report.
- K. Capital Equipment Comm. Philipp
 - 1. Met about having rechassis; Gave requirements about rechassing the ambulance and will come back with a bid.
- L. Union Negotiations & Contract Comm. Lahey & Comm. Chiumento
 - 1. Meeting was held first Wednesday of this month. Decided to hold another meeting on September 20th. Will go over some things in Executive Session.
- M. Career Staff Liaison Comm. Lahey - Absent, No Report.
- N. Volunteer Recruitment Comm. Philipp
 - 1. Members to vote on and one interview for out of district person.
 - 2. Christine O'Shea stated that a media blitz to coordinate with an open house on October 9 - 13, 2000. Captains have been notified and asked to sign up members to cover the stations.
- O. Volunteer Liaison Comm. Pells - Absent, No Report.

IV.

CORRESPONDENCE

- A. Letter dated September 10, 2000 from Captain Scott Wilsey to the Board of Fire Commissioners regarding requirements for Assistant Chief.
 - 1. Comm. Richardson stated that this will be discussed in Executive Session.
- B. Letter dated August 28, 2000 from Lt. Walsh to the Board requesting the training room for Friday, January 19, 2001, 15:00 to 20:30 hours for a blood drive.

A motion was made by Comm. Philipp and seconded by Comm.

Chiumento to approve the training room to be used for the blood drive.

- Motion Carried.

- C. Letter dated August 28, 2000 from DeWitt Sagendorph to the Board, advising them to plan for a possible expansion of the radio plan and to allocate funds to program radios in the 2001 budget.
1. Comm. Richardson stated it was for one additional channel. No action taken. DC Pells stated that we are in good shape as far as the radios. This letter was a warning for those who didn't follow last time.
- D. Letter dated August 23, 2000 from the Board of Fire Commissioners to all AFD members thanking them for a job well done during the recent storm.
- E. Letter dated August 20, 2000 from Pleasant Valley Fire District to the Board of Fire Commissioners requesting back-up coverage for existing ALS coverage, in the event that Alamo is out of Medics.
- F. Letter dated August 18, 2000 from Taconic DDSO, thanking AFD for the assistance received during the past storm.
- G. Thank you card received from Michelle and Jim Lieberman thanking the Board for the plant.

VI. **DONATIONS**

A motion was made by Comm. Philipp and seconded by Comm. Chiumento to turn over the total donation amount to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>	
Mid Hudson Towing	Donation	\$200.00
Jennie VanAken	In Memory of Elsie Kinney	\$10.00
Jeanette Colgrove	In Memory of Elsie Kinney	\$25.00
Sandra Welke	In Memory of Elsie Kinney	\$100.00
Martha Flanigan	In Memory of Elsie Kinney	\$20.00

TOTAL: \$355. 00

- Motion Carried.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Chiumento and seconded by Comm. Philipp to accept the attendance of the following members to the schools/seminars listed:

- A. FF Stephen Inglis: "Small Engine Repair", September 19 - November 21, 2000 at DC Boces.
- B. FF Lisa Monaco: "The Worcester FF Memorial Safety & Training Seminar", September 23 - 24, 2000 in Worcester, MA.
- C. FF Lou Cassinelli: "Hazmat Refresher", October 2 - 5, 2000 at DC Fire Training Center.
- D. FF Ken Davidson: "Hazmat Refresher", October 2 - 5, 2000 at DC Fire Training Center.
- E. FF Andy Mihans: "Hazmat Refresher", October 2 - 5, 2000 at DC Fire Training Center.
- F. FF Francis Cross: "Sign Language for EMS", October 10 & 17, 2000 at Dutchess Community College.
- G. FF Francis Cross: "Cardiology", October 16 & 23, 2000 at Dutchess Community College.
- H. Assistant EMS Director Dave Violante: "Vital Signs 2000 & Pre-Conference", October 20 - 22, 2000 in Syracuse, NY.
- I. FF Francis Cross: "PALS", October 27 & 28, 2000 at Dutchess Community College.
- J. FF Victor Zamaloff: "Fire Arson Seminar", November 1 - 3, 2000 at Montour Falls.
- K. FF Francis Cross: "Nervous System & CNS Injuries", November 8, 2000 at Dutchess Community College.
- L. FF Francis Cross: "ICS for EMS", November 14, 2000 at Dutchess Community College.
- Motion Carried.

VIII. COMMISSIONERS' ITEMS

- A. Comm. Chiumento
 - 1. Two (2) items for Executive Session, one (1) contractual and one (1) personnel.
- B. Comm. Philipp - No Items.

IX.

CHIEFS ITEMS/COMMENTS

A. Chief Bill Phillips

1. Survey came back from all four companies and we are average. They will go over it at the next Line Officers Meeting.
2. Finished qualifications for District Officers. Will bring up at the next Workshop meeting.

B. Deputy Chief Pells

1. Met with FEMA as a result of the storm; intensive requirements but believes it is for the best interest of the Town and State.
2. Received new building occupancy. Went from 134 down to 92 due to the new storage. Building Department expressed concerns on getting fire rated doors, coverage for the top of the cabinets.
 - Comm. Richardson stated that he wants DC Pells to look at getting prices.
3. Having problems with All-Page. Want to upgrade from digital to alpha-numerical. Looking at new vendors and new pagers. It will be on State Bid.
4. Two (2) items for Executive Session; one (1) contractual and one (1) personnel.

X.

ITEMS / COMMENTS FROM THE FLOOR

A. Chip Grundon, Local 2393 President

1. Waiting to hear on 24-7 medic.
2. On going space problems. i.e. apparatus.
3. On going negotiations.

B. Linda Yarema, Station 5

1. Two (2) personnel items for Executive Session.

C. Russ Anson, Station 5

1. The 23rd Fallen Firefighter Memorial this Saturday. Station 5 is responsible for floral arrangements. Wanted to know who the District uses.
 - Chief Phillips stated that we use Marianne's Floral Garden on Hooker Avenue.

D. Carl Davidson, Station 5

1. Concerned about parking arrangements for the public hearing.
 - DC Pells stated that they will get permission from the Highway Department the day before. We have the access code to open the gate.
2. Wanted to know if he can have the Board minutes mailed to

him because of the Four Company Fund.

- Comm. Richardson stated yes.

E. Marlene Galow - Resident and Town Councilwoman

1. Wanted to thank the firefighters, career and volunteer for the work they did during the storm by checking on the residents, offering generators and cell phones.

F. Treasurer Jim Passikoff

1. Budget modifications totaling \$25, 0000.00. Need to add \$10,000.00 to "Repairs to Apparatus". He subtracted twice \$15, 0000.00 in the Salary section by mistake. Need to re-add \$15, 0000.00 and \$10, 0000.00 = \$25, 000.00.

G. Larry Rosen

1. Treasurer Passikoff stated that currently, the preliminary for the computers is \$40,000.00. Comm. Richardson asked Larry to explain the amount needed. Larry stated that Jim just plugged it in. That amount was taken from 1999 and 2000. In 2000, we had fewer hardware purchases. Fiscal 2001, we need to address connectivity. On going problem of getting faster way to connect from the outside stations.

- A. Comm. Richardson asked Treasurer Passikoff when the budget had to be to the Town. Treasurer Passikoff stated the 20th.
- B. Comm. Chiumento asked if computer hardware can be purchased through Capital Equipment. Attorney Comatos said yes.
- C. Comm. Philipp asked Larry what would be better, DSL or the satellite system. Larry stated that they are both broadband systems and his personal feeling on the satellite system, it would move more data and less susceptibility for line problems.
- D. Larry stated that we will need to purchase three or four PC's with Fiscal 2000 money for Headquarters and the remote stations. PC's are in good shape for at least a year or two.
- E. Comm. Richardson stated that he wants a reporting system to track what problems are occurring and a status check.
- F. Secretary Gaddis asked Larry if there was another way to get a hold of him. Larry stated that the best way was e-mail. He checks it often.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp that we adjourn to Executive Session at 8:11 p.m.

- Motion Carried.

XI. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:12 p.m and returned to Open Session.

XII. **BUDGET MODIFICATION**

Discussion on the Budget.

Operating Budget: \$6, 325,700.00 of which \$6, 165,700.00 is to be raised by real estate taxes; 5.6% increase in budget. 20% increase per thousand from last year, (.20 cents)

A motion was made by Comm. Philipp and seconded by Comm. Chiumento to approve the 2001 Operating Budget for the Arlington Fire District as aforementioned.

Poll of the Board:

Comm. Chiumento: "Aye"
Comm. Philipp: "Aye"
Comm. Richardson: "Aye"
Comm. Pells: Absent
Comm. Lahey: Absent

- Motion Carried.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp that we adjourn back to Executive Session at 9:17 p.m.

- Motion Carried.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:43 p.m and returned to Open Session.

XIV. **ABSTRACT 9A**

A motion was made by Comm. Philipp and seconded by Comm. Chiumento to approve Abstract 9A, with an addition of two vouchers submitted for Chief Phillips in the amount of \$3,564. 34 and the American Legion for \$549.00. The total of Abstract

9A is \$78, 379.47, consisting of 118 transactions.

- Motion Carried.

XV. **OPEN ITEMS**

- A. Comm. Richardson wanted to know what is going on with the generators. DC Pells stated that Office Manager Doyle is working on it. Joe is working on taking out the tank to where its going to go, trying to get someone to do it. Comm. Richardson wants the padding in before winter.
- B. Comm. Richardson asked DC Pells to get Town maps for the substation presentation, a list of reports with up to date stats on 1999 and first of part of 2000 calls on EMS and Fire calls. Needs a couple of big maps, town maps, at least the whole fire district map.

XVI. **WAIVER**

A motion was made by Comm. Chiumento and seconded by Comm. Phillip that any of the Chief Officers that require "Hazardous Materials: Incident Command" course for this year in order to run for Chief or Assistant Chief for next year be extended through January 25th, which is when the course is being taught in Arlington to get the course in.

- Motion Carried.

XVII. **MEMBERSHIP**

A motion was made by Comm. Philipp and seconded by Comm. Chiumento to approve the following members:

1. Richard St.Angel - Fire Police, Engine Co. # 1
2. Philipp Derasmo - Fire Police, Station 5
3. Karen Decker - EMS, Station 5
4. Shaun Egan- EMS, Station 5

- Motion Carried.

A motion was made by Comm. Chiumento and seconded by Comm. Philipp to drop Pauline Bernado, Station 5 from active roles of the Arlington Fire District.

- Motion Carried.

XVIII. **SPACE PROBLEMS**

Comm. Richardson stated that we are going to do a little housekeeping. It will be hard with the issue of the substation and the fourth ambulance being in the way. DC Pells will take a look to see what can be stored elsewhere.

XIX. **PRESENTATION**

Assistant EMS Director Violante made a presentation of the Electronic Data Management through PAD Systems of Atlanta and the Fujitsu Corporation. *Same information from last meeting.* Some highlights discussed:

- Finger print recognition - it would store pertinent information i.e. allergies, medications, etc.
- Recognizes handwriting which will then change to block letters.
- Complete PCR's, no spaces will be missing. Won't allow a medic to submit until totally complete. It can tell the medic what spaces are incomplete.
- If something goes wrong with the software, hardware, anything, the technician fixes it, nobody else, so nobody is to blame.
- Uses Microsoft Access program.
- Information can be sent to the State.
- Takes about 7 - 10 minutes to complete per PCR. Life Pak information can be put in as well.
- Its upgradable. It stores information on "regular" patients, i.e. medications, diseases, doses, etc. Downloads every night and uploads every morning.
- Directors can pinpoint how many calls, statistics, etc. and give immediate data to the Board, if requested. Presently they would have to search through the papers.

Comm. Richardson stated that the monies will come out of the General Fund and in this years budget. Wants to get the bids back ASAP so they can process it quicker and get training done by December. It will be in effect the first of the year.

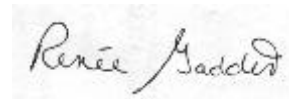
A motion was made by Comm. Philipp and seconded by Comm. Chiumento to go out for bid for a data management system for EMS.

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Chiumento and seconded by Comm. Philipp that we adjourn at 10:14 p.m.

- Motion Carried.

Respectfully Submitted,



Respectfully

Renee Gaddis
District Secretary