



Arlington Fire District

11 Burnett Boulevard
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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES October 7, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Peter Valdez
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh
Deputy Chief: Adam Kangas
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill – (absent)
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Chairman Dore asked that everyone remain standing for a moment of silence for retired FF Stephen Klauck who passed away September 18, 2024. He was a four (4) year Veteran of the US Navy and a professional Firefighter with AFD for twenty (20) years.

Chairman Dore requested Battalion Chief’s Rich Muellerleile and Chris Rinck to step forward. Chief Steenbergh administered their Oath of Office and congratulated them on their promotions. Firefighter’s Kevin DuBois and Jaden Barnhardt who transferred from Fairview Fire District and Firefighter Ashley Dagele were asked to step forward. Chief Steenbergh administered their Oath of Office and congratulated them.

Chairman Dore stated that they will take a 10 – 15 minute break for those who want to take pictures.

The Board resumed their meeting.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**
 Comm. Van Itallie made a motion to approve Abstract 24–10A. This consists of \$88,449.78 in paid bills with a total of 3 checks and \$139,354.85 in unpaid bills with a total of 29 checks for a grand total of \$227,804.63, totaling 32 checks. Seconded by Comm. Valdez.

 - Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**
 A. **September 23, 2024 Board of Fire Commissioners’ Meeting**
 Comm. Jackson made a motion to approve. Seconded by Comm. Chiumento.

 - Motion Carried, 5 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*
 A. Service Awards – Comm. Valdez & Comm. Jackson
 1. Motion to authorize Glens Falls National Bank to pay \$4,800 out of the LOSAP Trust Fund to Firefly for actuarial and administration fees.

Comm. Valdez made a motion to authorize Glens Falls National Bank to pay \$4,800 out of the LOSAP Trust Fund to Firefly for actuarial and administration fees. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

- B. District Inspections – Comm. Jackson & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Jackson
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Jackson & Comm. Valdez

- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
 1. Comm. Chiumento reminded everyone that the Budget Public Hearing is at Red Oaks Mill (on Vassar Road) on October 17th at 6:00 p.m.

- O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson

- P. Croft Lease – Comm. Valdez & Comm. Van Itallie
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

- A. Set location for Department Election and Annual Meeting to be held on Thursday, December 5, 2024. (**Not open to the public, for Department members only**)

NOTE: If contested, voting between hours of 6:00 p.m. and 8:00 p.m. at location designated by the BOFC. Annual Meeting at 8:30 p.m. to announce results of the Department Election. In the event that there are no contested elections, the Annual Meeting shall take place at 6:00 p.m.

Comm. Chiumento made a motion to make Red Oaks Mill the location on December 5, 2024 for Department members only. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

10. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
 - 1. Discuss OCIS IT contract - it's up at the end of the year. Renewal contract for 5 years with 5% annual increases; 90-day right of cancellation without cause. Recommends renewing the contract with Dutchess County for computer services.

Comm. Van Itallie made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

- 2. Request received from the volunteers for a “Trunk or Treat” event (would be a fire prevention event), staffed by volunteers only; no cost to the Fire District, at McDonald’s on South Road either on October 24th or October 25th from 5:00 p.m. to 7:00 p.m. Carlos Gonzalez would be the Officer in Charge.

Comm. Jackson made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 1 (Comm. Van Itallie abstained)

- B. Deputy Chief Adam Kangas – No report.
- C. Assistant Chief Eric Philipp
 - 1. Recent Poughkeepsie Plaza Fall Fest event – was a very well turnout from the public; 100+. Kids were able to see the firetruck and they were able to educate people about fire prevention.
- D. Director of EMS David Violante
 - 1. Application for Volunteer membership ready for Board consideration: Deonte Frazer, Company 5, FF which was approved by the Company on October 1st.

Comm. Chiumento made a motion to approve. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 1 (Comm. Van Itallie abstained)

- E. Treasurer James Passikoff – No report.

11. **SCHOOL REQUESTS**

There were no school requests submitted.

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh

- 1. Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- 2. One (1) item for collective bargaining with the Local.

With no further open business to discuss, Comm. Jackson made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

No time given when the Board adjourned to Executive Session.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:06 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Chairman Dore read the following Memorandum of Agreement:

It is hereby agreed by and between the Arlington Fire District (hereinafter referred to as "DISTRICT" and the Arlington Professional Firefighter's Association, IAFF Local 2393 (hereinafter referred to as "ASSOCIATION") as follows:

- 1) Both parties agree that it benefits both the DISTRICT and the ASSOCIATION to ensure that recruit firefighter training academies are staffed with appropriately trained and motivated firefighters and officers.
- 2) To facilitate this the DISTRICT and ASSOCIATION agree to allow members of the ASSOCIATION to be voluntarily and temporarily reassigned to work these programs for the hours listed under "Firefighters on Days" in accordance with Article XII.
- 3) When reassigned to these temporary appointments members shall:
 - a. Be compensated at Step 3 rate in accordance with Article XXXIV.
 - b. Be provided with appropriate transportation and/or lodging.

Comm. Van Itallie made a motion to approve that agreement. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

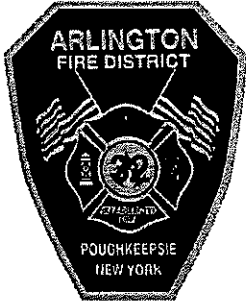
With no further business to conduct, Comm. Van Itallie made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:07 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 10-7-24
