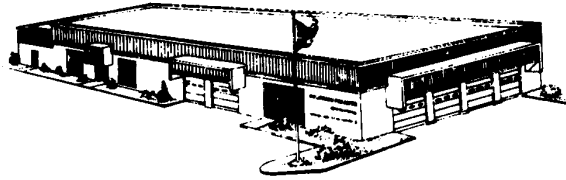


Fire or Ambulance  
**DIAL 911**



Business  
845-486-6300 or 486-6304  
Fax: 845-486-6322

# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, New York  
12603

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING OCTOBER 25, 2006

### ATTENDEES:

Comm. Ralph Chiumento - Chairman  
Comm. Patrick Rose (absent)  
Comm. Norman Comerford (absent)  
Comm. Ann Bollmann  
Comm. Kenneth Muckenhaupt

Attorney: Gerard Comatos (absent)  
Treasurer: James Passikoff  
Secretary: Renee O'Neill

Chairman Chiumento opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:30 p.m., with a roll call and pledge of allegiance.

I. Comm. Chiumento requested Comm. Bollmann and Comm. Muckenhaupt to review Abstract 10B.

### II. MINUTES

#### A. October 11, 2006 Board of Fire Commissioners' Monthly Meeting

1. Treasurer Passikoff stated that under his items, the amount to be moved into the Capital Building Reserve Fund should've been \$500K, not \$450K, Treasurer Passikoff shorted it by \$50K.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to amend the amount to \$500K as described by Treasurer Passikoff.

- Motion Carried, 3 - 0.

2. Comm. Muckenhaupt stated that there was a clerical error - Ray Radzivila is from Station 3, not Station 4 as written.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve the Minutes with the aforementioned amendment.

- Motion Carried, 3 - 0.

III. **MONTHLY REPORTS** - *No reports given unless otherwise noted below*

- A. Buildings and Grounds - Comm. Rose
- B. Union Negotiations & Contract - Comm. Muckenhaupt & Comm. Chiumento
- C. Volunteer Liaison - Comm. Bollmann
- D. Service Awards - Comm. Chiumento

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to retain PenFlex as our Service Award actuary for the Service Award Trust Fund for next year; their base fee did not change at \$2700.00 and the per participant fee went up \$1.00 to \$11.00 per participant, with a total estimated fee for the work of \$4750.00.

- Motion Carried, 3 - 0.

- E. Volunteer Recruitment - Comm. Muckenhaupt

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve Sarah Hansen, Station 3, EMS only.

- Motion Carried, 3 - 0.

- F. District Inspection - Chief Staff
- G. District Officers/Chief's Liaison - Comm. Comerford
- H. EMS & Paramedic Liaison - Comm. Bollmann
- I. Capital Equipment - Comm. Comerford & Comm. Muckenhaupt
- J. Equipment Maintenance - Comm. Rose
- K. Career Staff Liaison - Comm. Rose
- L. Substation - Comm. Comerford
- M. Public Relations - Comm. Muckenhaupt
- N. Lease Committee - Comm. Muckenhaupt

IV. **CORRESPONDENCE**

- A. Fund Raising Event form received October 12, 2006 from Red Oaks Mill Fire Company requesting to conduct their annual fund raising mailing event in mid November to the residents of Station 3.

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve the fund raising event for Station 3.

- Motion Carried, 3 - 0.

- B. Received *Fire District Affairs - October 2006*.

V. **SCHOOL REQUESTS**

- A. "Annual National Fire Investigation Training Seminar", April 29 - May 5, 2007 in Vancouver.

- 1. FF Peter Davis
- 2. Lt. John Palcher

- B. "9<sup>th</sup> Annual Trauma Conference", November 11, 2006 at Poughkeepsie Grand Hotel and Conference Center.

- 1. FF Joehl Dongo
- 2. FF Michael Hogan

- C. FF Chris Quinby: "Apparatus Operator: Aerial Device Instructor", October 20 - 21, 2006 in Valhalla.
- D. FF Howard Adams: "Enhanced WMD Treat and Risk Assessment", November 14 - 15, 2006 at the NYS Preparedness Training Center in Oriskany, NY.
- E. Deputy Chief Jeff Pells: "Fireground Responsibilities", November 1, 2006 at Arlington HS.

Additional School Requests submitted by Deputy Chief Pells at the time of the meeting:

- F. FF George Finn: "ACLS", November 3 & 10, 2006 at DCC South.
- G. Lt. John Palcher: "NYS Fire Investigation Seminar", November 1 - 3, 2006 at Montour.
- H. Vol. Recruitment Director Kris Duderstadt: "Symposium in the Sun", November 8 - 12, 2006 in Orlando.

Discussion was held on Kris Duderstadt's request. Kris explained the benefits of the seminar focusing on Recruitment and Retention on the first day, motivation for volunteers, leadership on other days, not sure of total agenda outline. DC Pells stated that this would fall into the new law, effective October 24<sup>th</sup>, to send a certificate of attendance for all out of state schools or seminars to OFPC. Feels that we need to be equal and send career and volunteer certificates. Legally don't have to send the career staff but feels we should, as the law only indicates "volunteer firefighters".

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve Kris Duderstadt's school request as submitted.

- Motion Carried, 3 - 0.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to accept school requests A - G listed above.

- Motion Carried, 3 - 0.

VI. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*  
 A. BOARD OF ELECTIONS APPOINTMENTS

Resolve that the Annual Fire District Election will take place on December 12, 2006 between the hours of 6:00 p.m. and 9:00 p.m. with polling places at the Red Oaks Mill Fire House, 213 Vassar Road for Wards 1, 2, and 5, and at District Headquarters, 11 Burnett Boulevard for Wards 3, 4, and 6.

AND BE IT FURTHER RESOLVED, that each Candidate shall submit a petition setting forth their desired candidacy, subscribed by twenty-five (25) qualified voters of the Arlington Fire District, to the Secretary of the District, no later than November 22, 2006.

AND BE IT FURTHER RESOLVED, that the Chairman and Election Inspectors be compensated in the amount of \$35.00 for their services and attendance at the annual election:

AND BE IT FURTHER RESOLVED, that in case of any of the members appointed herein are unable to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors:

AND BE IT FURTHER RESOLVED, that, if clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

Chairman:	<u>William M. Doyle</u>	Election Inspector:	<u>Candace Ireland</u>
Election Inspector:	<u>Pam Tompkins</u>	Election Inspector:	<u>Ellen Roger</u>
Election Inspector:	<u>Gerald W. Thurman</u>	Election Inspector:	<u>Kelly Doyle</u>
Election Inspector:	<u>Patrick McDonald</u>	Election Inspector:	<u>Raymond Ball</u>
Election Inspector:	<u>Elizabeth Saul</u>		

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve the Board of Elections resolution.

- Motion Carried, 3 - 0.

## VII. CHIEFS / ADMINISTRATIVE ITEMS

### A. Chief David Roberts, Sr.

1. Final specs are being reviewed by the Committee for the Rescue Pumper, will bring forth to the Board when complete.
2. Pinnacle Achievement will be here on November 28<sup>th</sup> for the Teaming Training for the original 75 members. Tentatively has the 29<sup>th</sup> for the Leadership Training.
3. Two (2) Personnel Items for Executive Session.

### B. Deputy Chief Jeff Pells

1. Submitted the amendment to the contract for Ralph to sign for the Health Insurance changing from HMO to EPO. Saving the District \$100K for the changeover.
2. In the process of going wholesale for our Centrex Telephone lines. Savings of 1/3 rd to 50% of the costs per line.
3. Attended the 10/16/06 Teleconference. Very informative. Requests to purchase three videos, one from this conference and two from past ones for future Commissioners to review. \$15 per tape.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve the purchase of the three tapes at a cost of \$15 per tape.

- Motion Carried, 3 - 0.

4. As discussed earlier, OFPC requiring "Volunteer Firefighters" to submit a certificate of attendance for all out of state seminars / classes, effective 10/24/06.

5. November 30<sup>th</sup> - retirement party for Chief Mike Schmitt of Fairview. Requesting that the Board approve himself and Chief Roberts to attend at \$50 per person.

A motion was made by Comm. Bollmann and seconded by Comm. Muckenhaupt to approve the attendance of DC Pells and Chief Roberts at Chief Schmitt's retirement party.

- Motion Carried, 3 - 0.

6. Submitted the "Code of Ethics" for the Board's review. Requesting them to act on it at the next meeting. Attorney Comatos reviewed it.
7. Fund Raising Events - not getting information from the companies when they are conducting one. Needs to be reported to the District.

C. EMS Director John Kloepfer (absent)

D. Assistant Chief Tony Alongi - No Items

E. Assistant Chief Eric DelSanto - No Items

F. Assistant Chief Kevin Finnigan (absent)

G. Assistant Chief Eric Phillip (absent)

H. Treasurer Jim Passikoff

1. Submitted the September 2006 Financial Report for the District and discussed.

I. Attorney Gerard Comatos (absent)

J. Assistant EMS Director David Violante

1. Showed the Board the "File of Life" information packets that are being given out to the residents. Over 300 distributed to date. Helps residents write down important information that would be required by the EMT's or medics - i.e. medicines that they are allergic to, past health history, etc.

Comm. Chiumento's concern is the District number being listed on the top instead of DIAL 911 being on the bottom.

K. Business Manager Frank Borquist

1. Bid Specs for the Boiler replacement at HQ, the roof repairs at HQ, and the Bulk Storage Facility at ROM are ready to go out. Boiler and Bulk Storage bids to be opened on the 8<sup>th</sup> of November; will report back to the Board the night of their meeting and the Roof repairs to HQ will be opened on the 15<sup>th</sup>. Needs the Board to authorize himself to open bids.

A motion was made by Comm. Chiumento and seconded by Comm. Muckenhaupt to authorize Business Manager Frank Borquist to open any and all bids, and in the absence of Frank Borquist, Deputy Chief Pells would be the alternate.

- Motion Carried 3 - 0.

2. Has not heard anything back from the DEC regarding ROM tanks. Informed the DEC of the intentions to go out to bid. They were ok with that.

VIII. **COMMENTS FROM THE FLOOR**

IX. **COMMENTS FROM THE COMMISSIONERS** - *No reports and/or discussions unless otherwise noted*

With no further open items to discuss, a motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to adjourn to Executive Session at 8:05 p.m.

- Motion Carried, 3 - 0.

X. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:55 p.m. and returned to Open Session.

XI. **ABSTRACT**

A motion was made by Comm. Muckenhaupt and seconded by Comm. Bollmann to approve abstract 10B in the amount of \$80,429.92 consisting of 67 transactions.

- Motion Carried, 3 - 0.

XII. **OPEN ITEMS**

Comm. Chiumento stated that action has been taken on two individuals for inappropriate misconduct based on information that they received. One is receiving a suspension and both are sharing revocation on some privileges, the other we are taking further action on as form as a hearing and consulting with our lawyer.

With no further business to conduct, a motion was made by Comm. Muckenhaupt and seconded by Comm. Chiumento that we adjourn.

- Motion Carried, 3 - 0.

Respectfully Submitted,

Renee O'Neill  
Fire District Secretary