



Arlington Fire District

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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 2, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Peter Valdez
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh
Deputy Chief: Adam Kangas
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff – (absent)

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:05 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Van Itallie made a motion to approve Abstract 24–12A. This consists of \$0 in paid bills with a total of 0 checks and \$500,694.03 in unpaid bills with a total of 30 checks for a grand total of \$500,694.03, totaling 30 checks. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0 – 0

(Note: Comm. Van Itallie misread the amount to be approved. The total amount is \$504,694.03. This was corrected at the December 16, 2024 Board of Fire Commissioners meeting)

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

- A. November 18, 2024 Board of Fire Commissioners' Meeting
Comm. Jackson made a motion to approve the November 18, 2024 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Chiumento.

- Motion Carried, 4 – 0 – 1 (Comm. Van Itallie abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Jackson
1. Received from Glens Falls National Bank:
 - A. “Investment Update” – dated November 15, 2024.
 - B. “Investment Presentation for AFD LOSAP” – as of October 31, 2024.
- B. District Inspections – Comm. Jackson & Comm. Van Itallie
C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
E. Public Relations – Comm. Chiumento & Comm. Dore
F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
H. Capital Equipment – Comm. Dore & Comm. Jackson
I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson
L. District Safety & Health – Comm. Dore & Comm. Valdez
M. Strategic Plan – Comm. Jackson & Comm. Valdez
N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson
P. Croft Lease – Comm. Valdez & Comm. Van Itallie
Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

- A. Received November 20, 2024, Ralph Chiumento, Jr.'s petition to be placed on the ballot for the upcoming Commissioner Election to be held on December 10, 2024.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

- A. E-mail dated November 21, 2024 from Battalion Chief Chris Rinck requesting the following on behalf of Local 2393:
1. Saturday, December 7th – Use a pick-up truck to pull a trailer in the Arlington Holiday Parade. The truck will be used from 2pm – 9pm.

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

2. Saturday, December 21st – Use a spare engine to deliver Santa to the HQ and Station 4 Community (2pm to 7pm)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

3. Sunday, December 22nd – Use a spare engine to deliver Santa to the Station 3 Community (2pm to 7pm)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

- A. Jennifer Gonzalez will be replacing Deborah Washburn as an Election Inspector for the upcoming Commissioner Election on December 10th at the Red Oaks Mill polling location. (already approved as an alternate by Resolution dated October 28, 2024)

10. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh – No report.
- B. Deputy Chief Adam Kangas
 1. Received a grant in the amount of \$20K from the County for one LUCAS device. (automatic CPR compression machine)
- C. Assistant Chief Eric Philipp – (absent)
- D. Director of EMS David Violante
 1. Agency recertification renewals have been completed; Inspection by NYS within the next month.
- E. Treasurer James Passikoff – (absent)

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. Christopher Rinck: “LVAD CME”, December 3, 2024 at New Paltz Rescue. (No cost, 4 hours District time)
- B. “Ulster County EMS Education Day”, December 7, 2024 in Kingston, NY.
 - 1. Christopher Rinck – (\$85 registration, 11 hours District time)
 - 2. Alan Ferguson – (\$85 registration, 10 hours own time)

The following school requests require consideration by the Board of Fire Commissioners:

There were no school requests submitted that require Board approval.

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenberg
 - 1. Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
 - 2. One (1) Collective Bargaining

With no further open business to discuss, Comm. Jackson made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:14 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:30 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Jackson made a motion to make the following promotions to Captain with a start date to be determined by the Chief: Luke Lyons, Carl Cacace and Chuck Fager. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting.
Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 12-2-24
