



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 7, 2015

ATTENDEES:

Comm. James Beretta - Chairman
Comm. Richard Dore – (absent)
Comm. Kenneth Muckenhaupt
Comm. Joseph Armstrong
Comm. José Seco

Chief: Tory Gallante
District Secretary: Renee O’Neill
Treasurer: James Passikoff – (absent)

Chairman Beretta opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and reminded everyone to silence their cell phones. Everyone stood and recited the pledge of allegiance.

I. Comm. Beretta stated that Abstract15-12A was reviewed by Comm. Armstrong and Comm. Seco.

II. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. November 16, 2015 Board of Fire Commissioners’ Meeting

A motion was made by Comm. Armstrong to approve the Minutes of November 16, 2015. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

III. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Dore & Comm. Muckenhaupt

1. Comm. Muckenhaupt reported that the companies are to compile their 2015 stats in January so we can send the required material for the annual LOSAP submissions.

B. District Inspections – Comm. Seco & Comm. Dore

C. District Officers / Chief Liaison – Comm. Dore & Comm Muckenhaupt

- D. EMS & Paramedic Liaison – Comm. Muckenhaupt & Comm. Seco
- E. Public Relations – Comm. Dore & Comm. Armstrong
- F. Equipment Maintenance – Comm. Dore & Comm. Armstrong
- G. Buildings and Grounds – Comm. Seco & Comm. Armstrong
- H. Capital Equipment – Comm. Seco & Comm. Armstrong
- I. Union Negotiations & Contract – Comm. Armstrong & Comm. Muckenhaupt
- J. Career Staff Liaison – Comm. Beretta & Comm. Muckenhaupt

- K. Volunteer Recruitment – Comm. Beretta & Comm. Seco
 - A. New application ready for Board approval:
 - 1. Brendan Flanagan - Company 5, FF (in District)

A motion was made by Comm. Beretta to approve Brendan Flanagan, Company 5, FF. Seconded by Comm. Armstrong.

- Motion Carried, 4 – 0

- L. Volunteer Liaison – Comm. Beretta & Comm. Seco
- M. District Safety & Health – Comm. Dore & Comm Muckenhaupt
- N. Strategic Plan – Comm. Beretta & Comm. Dore
- O. Finance Committee – Comm. Beretta & Comm. Armstrong
- P. IT Operations Committee – Comm. Beretta & Comm. Muckenhaupt
- Q. Croft & Rochdale Lease – Comm. Armstrong & Comm. Seco

IV. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Received November 17, 2015, the list of registered voters from the Dutchess County Board of Elections for the upcoming Commissioner Election.

- B. E-mail dated November 23, 2015 from Sean Jackson of Croft Corners Fire Company regarding Croft hosting a public “Santa / Christmas Event” at the firehouse on December 6th from 11 am to 2 pm.

- C. Letter dated November 24, 2015 from Attorney Rich Olson regarding the recorded deed for the real estate transaction. (regarding the parcel merge at Red Oaks Mill)

- D. E-mail dated December 2, 2015 from Bob Mahoney regarding the 2016 Fire, EMS and Civil Officers for Croft Corners Fire Company.

- E. E-mail dated December 3, 2015 from Steve Graff of Red Oaks Mill Fire Company, submitting the minutes of the Department Election held on December 3, 2015.

V. **ACTIONS TO BE TAKEN THE BOARD** – *None unless otherwise noted*

- A. E-mail dated November 30, 2015 from FF/Paramedic John Cox requesting approval for Dr. Farook Taha to do a ride along with him for observation with a date to be determined.

A motion was made by Comm. Muckenhaupt to approve Dr. Taha to do a ride along with FF/Paramedic John Cox. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

- B. “Fund Raising Event Form” received December 2, 2015 from Croft Corners Fire Company to conduct their Annual Mailer from January 1 – May 15, 2016 in the Croft residential area to solicit donations.

A motion was made by Comm. Muckenhaupt to approve Croft Corners annual mailer event. Seconded by Comm. Beretta.

Discussion. Comm. Armstrong requested to review the mailer beforehand.

POLL OF THE COMMISSIONERS

Comm. Dore – (absent)
Comm. Muckenhaupt – Yes
Comm. Beretta – No
Comm. Armstrong – No
Comm. Seco – Yes

- No action, 2 – 2

VI. DONATIONS

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Jarvis Family	Assistance Received	\$200.00

A motion was made by Comm. Muckenhaupt that the \$200.00 from the Jarvis Family be applied to the five company fund. No second was made.

A motion was made by Comm. Armstrong to allocate the \$200.00 to the donations fund. Seconded by Comm. Seco.

POLL OF THE COMMISSIONERS

Comm. Dore – (absent)
Comm. Muckenhaupt – No
Comm. Beretta – Yes
Comm. Armstrong – Yes
Comm. Seco – Yes

- Motion Carried, 3 – 1

VII. SCHOOL REQUESTS

The following members have been approved by Chief Gallante to attend the courses listed below. The training requested is either located in county or is a course to maintain certification and therefore is for Commissioners notification purposes only:

- A. Gus Antalek: “Roadside to Bedside”, December 10, 2015 at Mid-Hudson Regional Hospital. (No costs, 4 hours own time)
- B. Gus Antalek: “Incident Rehabilitation and Medical Monitoring”, January 27, 2016 at LaGrange Station 2. (No cost, not requesting use of District vehicle, 3 hours own time)

The following school requests require approval by the Board of Fire Commissioners:

There were no school requests submitted that required consideration by the Board.

VIII. COMMISSIONERS ITEMS - No reports and/or discussions unless otherwise noted

A. Comm. Armstrong

- 1. Questioned a bill on Abstract 15-12A –Safe Ride News. Will this be part of the Car Seat Grant or should it be listed as a subscription for 2016?

Chief Gallante will follow up.

B. Comm. Beretta

- 1. Thanked the District Secretary, Chief and other staff for the preparations for the Commissioner Election.
- 2. RE: PILOTs and development projects in the Town. We have no say; more development equals more calls. Kirchoff project – commercial space and apartments.

Lengthy Discussion. Chief Gallante stated that a letter will be going to the Town to request that they include us on PILOTs and tax certioraris.

- B. Determine date of Organizational meeting. Must be within the first 15 days of January.

A motion was made by Comm. Armstrong to hold the organizational meeting on January 4, 2016 at 7:00 p.m. with a regular monthly meeting immediately thereafter. Seconded by Comm. Muckenhaupt.

- Motion Carried, 4 – 0

IX. DISTRICT STAFF ITEMS

A. Chief - Tory Gallante

- 1. Finance Committee – need to discuss anticipated retirements; current number out on injury; need to hire. Received lists from DC Human Resources for Firefighter, Firefighter/Paramedic, Promotional Captain and Lieutenant. OT is a cost and a concern. Requesting for January, one (1) Captain, two

(2) Lieutenants. Budgeted (3) but requesting the Board to approve up to (5) possibly (6) firefighters.

A motion was made by Comm. Muckenhaupt to authorize Chief Gallante to move forward with the promotion of a Captain and two Fire Lieutenants interviews. Seconded by Comm. Beretta.

Discussion.

POLL OF THE COMMISSIONERS

Comm. Dore – (absent)

Comm. Muckenhaupt – Yes

Comm. Beretta – Yes

Comm. Armstrong – Yes

Comm. Seco – Yes

- Motion Carried, 4 – 0

Lengthy discussion on the Firefighter and/or Firefighter/Paramedic interviews.

A motion was made by Comm. Seco to table to the next meeting. Seconded by Comm. Armstrong.

POLL OF THE COMMISSIONERS

Comm. Dore – (absent)

Comm. Muckenhaupt – No

Comm. Beretta – No

Comm. Armstrong – Yes

Comm. Seco – Yes

- No action, 2 – 2

Will be put on the next agenda for discussion.

2. Business Office was provided a bill from Croft for uniform cleaning. Budget is only \$500; this will take up most of it.

B. Assistant Chiefs

1. 1st Assistant Chief – John Richardson – No comment.

2. 2nd Assistant Chief – Eric Philipp – No report.

C. Director of EMS – David Violante

1. No report. Job well done from the guys for recent seriously hurt patients.

Discussion regarding Rugby USA payment from last meeting. Vassar College paid their portion. Rugby USA has not paid yet.

Discussion regarding the calls at The Landing of Poughkeepsie. Dave will schedule meeting with them.

D. Treasurer - James Passikoff – (absent).

X. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

XI. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

XII. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Gallante

1. Update on staff injuries
2. Employment history of four (4) individuals

With no further open business to discuss, a motion was made by Comm. Beretta to adjourn to Executive Session for the two items the Chief articulated and inviting the Chief at 8:24 p.m. Seconded by Comm. Muckenhaupt.

- Motion Carried,

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 9:31 p.m. and returned to Open Session.

XIV. **OPEN ITEMS**

As a result of Executive Session, Comm. Beretta read the following resolution:

BE IT RESOLVED, that the Board hereby approves continuation of the terms and conditions of employment set forth in Employment Agreement between the Fire District and David Violante through January 31, 2016, unless sooner terminated.

A motion was made by Comm. Beretta to move the resolution. Seconded by Comm. Muckenhaupt.

- Motion Carried, 4 – 0

XV. **ABSTRACT APPROVAL**

A motion was made by Comm. Armstrong to approve Abstract 15-12A in the amount of \$2,160,659.03 consisting of 59 checks. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Armstrong to adjourn the meeting at 9:33 p.m. Seconded by Comm. Seco.

- Motion Carried, 4 – 0

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the meeting minutes as part of the official record. If you agree to have your name published, please print your name below.

DATE OF MEETING: 12-7-15

NAMES ONLY - PLEASE PRINT LEGIBLY.

ELI SLOVBS	
Joe Rebholtz	
Eagle Bunn	
Tony Ferrari	
DOREEN TIGNANELLI	