

Fire or Ambulance
914-471-1313



Business
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Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, New York 12603

BOARD OF FIRE COMMISSIONERS' MONTHLY MEETING December 12, 2000

ATTENDEES: Comm. John Richardson, Chairman (absent)
Comm. Ralph Chiumento (arrived at 7:40 p.m.)
Comm. Gerard Philipp
Comm. Paul Lahey
Comm. Karen Pells

Attorney: Gerard Comatos (arrived at 7:35 p.m.)
Treasurer: James Passikoff
Secretary: Renee Gaddis

Acting Chairman Philipp opened the meeting of the Arlington Fire District Board of Fire Commissioners' Monthly Meeting at 7:34 p.m.

I. Comm. Philipp requested Comm. Lahey and Comm. Pells to review Abstract 12A.

II. MINUTES

A. November 14, 2000 Board of Fire Commissioners' Monthly Meeting.

A motion was made by Comm. Pells and seconded by Comm. Lahey to approve the Minutes as printed.

- Motion Carried.

B. November 29, 2000 Board of Fire Commissioners Workshop Meeting.

A motion was made by Comm. Pells and seconded by Comm. Lahey to approve the Minutes as printed.

- Motion Carried.

III.

MONTHLY REPORTS

- A. Chief's Report - November 2000
- B. Fire District Affairs - October & November 2000
- C. Training Report - November 2000
- D. Service Awards Comm. Chiumento - No Report.
- E. District Inspections Chiefs - No Report.
- F. District Officers/Chief Liaison Chairman Richardson - Absent, no report.
- G. Sub Station Chairman Richardson - Absent, no report.
- H. EMS & Paramedic Liaison Comm. Lahey - No Report.
- I. Public Relations Chairman Richardson - Absent, no report.
- J. Equipment Maintenance Chairman Richardson - Absent, no report.
- K. Building & Grounds Comm. Philipp - No Report.
- L. Capital Equipment Comm. Philipp
 - 1. Final inspection on new engine was done last week. The rig is now at Nichols for some cosmetic adjustments.
- M. Union Negotiations & Contract Comm. Lahey & Comm. Chiumento
 - 1. One (1) Item for Executive Session.
- N. Career Staff Liaison Comm. Lahey
 - 1. Stated that the Grievance and PERB hearing is being resolved.
- O. Volunteer Recruitment Comm. Philipp
 - 1. Five (5) new members to be approved.

A motion was made by Comm. Pells and seconded by Comm. Lahey to approve the following members:

- 1. Milan Lombardi - Station 3, FF/EMS
- 2. William Cleary - Station 5, FP
- 3. Geoffrey Serwatka - Station 3, FF 16/17
- 4. Justin Carlon - Station 4, FF 16/17
- 5. Steven Rancourt - Station 4, FF 16/17

- Motion Carried.

- P. Volunteer Liaison Comm. Pells - No Report.

IV.

CORRESPONDENCE

- A. Letter dated November 29, 2000 to President Grundon, Local 2393 from Office Manager Doyle regarding the results of the United Way Campaign.
- B. Thank you card received November 28, 2000 from Clayton Enkler thanking FF Steve Tuttle, FF Pete Davis and FF Ginnie Ashline for their assistance.

V.

PERSONNEL

- A. Letter dated December 7, 2000 from Engine Co. #1 requesting a medical leave of absence for Robert Hanaburgh, Sr. until further notice.
- DC Pells stated that he has not been active, has not attended OSHA's or Drills. Suggested that the Board table this until the yearly reviews of the members. The Board agreed to table his medical leave request.

- B. Letter dated November 22, 2000 from Paul Speedling, Station 3 to drop Joseph Palestro from active roles of the Arlington Fire District.

A motion was made by Comm. Pells and seconded by Comm. Chiumento to drop Joseph Palestro from active roles of AFD.

- Motion Carried.

- C. Change of Status - Lisa Nelson, Station 5, add Fire Police.
- DC Pells suggested to table this change of status. Currently she is EMS only and she is on their list of EMS personnel not meeting the qualifications. EMS Director stated that he has not received this change of status. DC Pells said he did not get it either. Change of status' go to EMS Director first, because some changes require physicals. In this case, it does not. EMS Director Kloefer stated that the Board may approve it if they want since a physical is not required.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to change the status of Lisa Nelson to Fire Police.

- Motion Carried.

- D. Change of Status for Samuel North, Station 4, add Fire Police, drop Firefighter.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to change the status of Samuel North to add Fire Police and drop Firefighter.

- Motion Carried.

- E. Letter received November 20, 2000 from William C. Tompkins, resigning as a member of AFD.

A motion was made by Comm. Pells and seconded by Comm. Chiumento to accept William C. Tompkins resignation. (Bill's son)

- Motion Carried.

- F. Letter dated November 16, 2000 from Brian Traphagen, requesting a medical leave of absence until further notice.

DC Pells stated that he is active and doing very well. He was involved in a car accident.

A motion was made by Comm. Chiumento and seconded by Comm. Pells to approve his medical leave.

- Motion Carried.

VI. **DONATIONS**

A motion was made by Comm. Pells and seconded by Comm. Chiumento to turn over the total donation amount to the Four Company Fund.

<u>NAME</u>	<u>REASON</u>
Charles Zammiello	Unknown

TOTAL: \$20.00

- Motion Carried.

VII. **SCHOOL REQUESTS**

A motion was made by Comm. Lahey and seconded by Comm. Pells to accept the attendance of the following members to the schools/seminars listed:

- A. FF Stephen Inglis: "Fire/Arson Investigation", January 8 - 12 & January 15 - 19, 2000 in Montour Falls.
- B. Inspector Pat Rose: "International Code Transitional Training", January 9 - 11, and March 13 - 15, 2001.

- Motion Carried.

VIII. **RESOLUTION**

RESOLVED, by the Board of Fire Commissioners of the Arlington Fire District that *Records Retention and Disposition Schedule, MU-1*, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in, legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(A) only those records will be disposed of that are described in *Records Retention and Disposition Schedule MU-1* after they have met the minimum retention periods described therein;

(B) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established minimum

periods.

A motion was made by Comm. Chiumento and seconded by Comm. Lahey to approve the aforementioned resolution.

- Motion Carried.

IX. **COMMISSIONERS' ITEMS**

- A. Comm. Lahey
 - 1. One (1) Item for Executive Session
- B. Comm. Chiumento - No Items.
- C. Comm. Philipp
 - 1. Status of Ambulance Rechassis bids. DC Pells will discuss.
- D. Comm. Pells
 - 1. One (1) Item for Executive Session.

X. **CHIEFS ITEMS/COMMENTS**

- A. Chief Bill Phillips - No Items.
- B. Deputy Chief Pells
 - 1. Ambulance Rechassis Bid - Attorney Comatos discussed the Shat Trust. He stated that he prepared an agreement on handling and use of funds. Sent to Engine Co. #1 Attorney McGinnis. Once he gets his clients approval, will get it signed. Immediately thereafter, Engine Co. #1 will be entitled to receive the funds. As per our agreement, the initial funds received to the extent, to pay for the rechassing the ambulances will be turned over to the fire district.
DC Pells stated they reviewed the bids and compared the options. PL Customs out of New Jersey won the bid for \$275, 142.00. One thing that they put in the bid was that we would receive the old chassis back. Horton wanted to charge \$1500 for each chassis. PL Customs is closer whereas Horton is in Ohio. He stated that two of the three can be reused and the other one they are looking at selling.

A motion was made by Comm. Lahey and seconded by Comm. Chiumento to accept the bid from PL Customs in Manasquan, New Jersey (Specialty Hears Ambulance Sales) for rechassing the three ambulances for \$275, 142.00.

- Motion Carried.

- 2. Rules and Regulations - Regarding the Voting. Suggested the following be added under AFD #10 in the Rules & Regulations.

“A person nominated off the floor must be present or have

a letter stating they are interested in the position”

A motion was made by Comm. Chiumento and seconded by Comm. Pells to accept the aforementioned change to the Rules and Regulations.

- Motion Carried.

3. Suggested that the following be removed off of probation. FF Brown is working with EMS Director Kloepper for EMS training to become a paramedic.

1. FF Michael Bohack
2. FF Louis Cassinelli
3. FF James (Josh) Brown
4. FF Vincent Lopez

A motion was made by Comm. Chiumento and Comm. Pells to take the aforementioned firefighters off of probation.

- Motion Carried.

Comm. Philipp congratulated the new firefighters.

4. Letter from Sean Jackson. Sean wanted it to be addressed. Comm. Philipp stated that he would like him to make arrangements to meet with the Board. If he doesn't have time to do that, he doesn't understand how he can become an active volunteer. They voted not to accept him and it still stands. Comm. Chiumento stated that we write a letter stating at the meeting where they took action not to accept still stands. The rest of the Board agreed.

5. Personnel Items for Executive Session.

XI.

ITEMS / COMMENTS FROM THE FLOOR

A. Treasurer Jim Passikoff

1. Submitted financial report for November 2000 and stated that we will be breaking almost even this year.

B. Assistant EMS Director Dave Violante

1. Update on PAD System - In the process of making it all the fields appropriate with AFD and the State. Estimate of training within the 1st quarter, but we will be able to make up the information from the beginning of the year. He gets updated phone calls from them every week.

C. Chip Grundon, Local 2393 President

1. Working with DC Pells and Comm. Lahey on negotiations.
2. Space problems still continues. Needs to address it. Comm. Philipp stated that we will be getting rid of one of the ambulances.

D. District Secretary Renee Gaddis

1. Has a meeting this Friday, (December 15) with Dave Lowrey, from the NYS Archives to start the inventory process and what we have to do regarding records retention.

E. Brian Mallet

1. Questioned why the last meeting on the substation was done in Executive Session. Comm. Pells stated because it was in regards to contractual/legal. Comm. Philipp stated that the substation is still an option. Comm. Pells stated that they are looking at other avenues.

A motion was made by Comm. Chiumento and seconded by Comm. Pells that we adjourn to Executive Session at 8:08 p.m.

- Motion Carried.

XII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:58 p.m. and returned to Open Session.

XIII. **ABSTRACT 12A**

A motion was made by Comm. Pells and seconded by Comm. Lahey to approve Abstract 12A in the amount of \$103,837.33, consisting of 116 transactions.

- Motion Carried.

XIV. **MEMBERSHIP**

1. **Removal of EMS**

A motion was made by Comm. Chiumento and seconded by Comm. Pells to remove EMS roles only from Lisa Nelson.

- Motion Carried.

2. The following members are to be voted on for the removal of EMS, which leaves them no status in the District, which will then be cause to be removed from the District.

A motion was made by Comm. Chiumento and seconded by Comm. Lahey to remove the following members from the District.

1. Stavros Katsetos
2. Pete Spielvogel
3. Caren Rand

- Motion Carried.

3. LENS PROGRAM - A Department of Motor Vehicle license check program, used by DC Pells.

A motion was made by Comm. Pells and seconded by Comm. Lahey to authorize the use of the LENS Program to use for all members.

Comm. Chiumento - “No”

Comm. Philipp - “Aye”

- Motion Carried.

With no further business to conduct, a motion was made by Comm. Lahey and seconded by Comm. Chiumento that we adjourn at 9:02 p.m.

- Motion Carried.

Respectfully Submitted,

Renee Gaddis
District Secretary