



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES August 7, 2023

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Peter Longi
Comm. Ralph Chiumento, Jr. – Vice Chairman
Comm. Phil Van Itallie
Comm. Peter Valdez

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (absent)
Director of EMS: David Violante – (absent)
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:03 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

3. **ABSTRACT APPROVAL**
Comm. Van Itallie made a motion to approve Abstract 23–8A. This consists of \$4,038.13 in paid bills with a total of 1 check and \$45,715.13 in unpaid bills with a total of 33 checks for a grand total of \$49,753.26, totaling 33 checks. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

*** The motion for the Abstract is incorrect and will be corrected at the next Board meeting. ***

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

- A. July 17, 2023 Board of Fire Commissioners' Meeting
Comm. Longi made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Longi
1. Received from Glens Falls National Bank:
 - A. Statement of Value and Activity – June 2023.
 - B. Investment Presentation as of June 30, 2023.
 - C. E-mail dated July 28, 2023 regarding Investment Update.

Comm. Valdez reported that we are doing well with the current short-term CD and treasury bills rates.

- B. District Inspections – Comm. Longi & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Longi
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Card from the Livingston family thanking AFD for the support and services provided for Past Deputy Chief Ed Ireland.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

Treasurer Passikoff reported that he would like to open a commercial package for the District to use a credit card system to pay bills. It will save on getting double signatures on checks and will receive a 1 ½ % rebate. This would be to pay major bills such as health insurance or possibly NYS retirement system bills.

Comm. Chiumento made a motion that we open that line of credit for \$400K and credit card for that amount. Seconded by Comm. Longi.

Discussion.

- Motion Carried, 5 – 0 – 0

8. **DONATIONS** – *None unless otherwise noted*

<u>NAME</u>	<u>REASON</u>	<u>AMOUNT</u>
Ashok & Nila Shah	Assistance received	\$100.00

Comm. Chiumento made a motion we put it in the General Fund. Seconded by Comm. Longi.

- Motion Carried, 5 – 0 – 0

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenberg

1. Apparatus updates: 32-45 remains out of service for the electrical wiring harness. 32-57 may have the same wiring harness and will determine if it can be switched since 32-57 is at the end of life. 32-46 is back in service. The temporary repairs have been completed. Ordered full repair part.

Discussion.

2. HQ sewer update: Engineer mapped out physical location. Requested the camera again to get a more extensive survey and is currently under review. Working on drawings and recommendations.
3. Rochdale provided us with a 23-year-old survey of the parcel. Lawyer recommends getting an updated survey. Estimated to be approximately \$1,000 - \$2,000. Possible two-week delay for the closing.

The Board ok'd Chief to get a new survey. Discussion.

4. Town requested to amend the resolution that was adopted by the Board to be more specific regarding the volunteer assessment reduction program. Attorney agrees and will draft the resolution for the next agenda. Must have a public hearing prior. Recommends having it prior to the next meeting at 7:00 p.m.

The Board agreed to have the public hearing prior to the next meeting.

B. Assistant Chief Eric Philipp – (absent)

- C. Director of EMS David Violante – (absent)
- D. Treasurer James Passikoff
 - 1. No financial report. Working on bank reconciliations.
 - 2. Item for Executive Session, as noted in #12 below.

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. George Finn: “NYS Codes: In-Service Training”, July 27, 2023 in Esopus, NY. (No cost, requesting use of District vehicle)
- B. George Finn: “Juvenile Fire Setter Interventionalist”, August 30 – 31, 2023 in Poughkeepsie, NY. (No cost, requesting use of District vehicle)
- C. John Dunderdale: “Kitchen Table Training – Garden Apt. Fires”, August 9, 2023 at Westchester County Fire Training Center. (No cost)

The following school requests require consideration by the Board of Fire Commissioners:

- A. “IAFF Safety and Health Conference”, August 21 – 24, 2023 at FDNY.
 - 1. Joseph Tarquinio – \$600 registration
 - 2. James Merritt – \$600 registration

Brief discussion.

Comm. Longi made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

- B. James McGoldrick: “Swift Water / Flood Rescue Technician”, September 7 – 10, 2023 at State Preparedness Training Center. (No cost)

Brief discussion.

Comm. Longi made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – four (4) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- B. Comm. Valdez – one (1) item for matters which will imperial the public safety if disclosed.
- C. Treasurer Passikoff – one (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Chiumento made a motion to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 7:34 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:51p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

With no further business to conduct, Comm. Chiumento made a motion to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 8:51 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary

