



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES October 2, 2023

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Peter Longi
Comm. Ralph Chiumento, Jr. – Vice Chairman – (absent)
Comm. Phil Van Itallie
Comm. Peter Valdez

Chief: William Steenbergh
Assistant Chief: Eric Philipp – (excused)
Director of EMS: David Violante – (excused)
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

2. **EXECUTIVE SESSION**
 - A. Attorney – Client privilege

 - B. Chief Steenbergh – three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

 - C. Comm. Valdez – one (1) item contractual

Comm. Longi made a motion to move to Executive Session. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

The Board adjourned to Executive Session at 7:03 p.m.

The Board came out of Executive Session at 8:01 p.m. and returned to Open Session.

There were no open items for discussion and/or approval as a result of Executive Session.

3. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

4. **ABSTRACT APPROVAL**

Comm. Longi made a motion to approve Abstract 23–10A. This consists of \$0 in paid bills with a total of 0 checks and \$73,502.64 in unpaid bills with a total of 32 checks for a grand total of \$73,502.64, totaling 32 checks. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

5. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **September 18, 2023 Board of Fire Commissioners’ Meeting**

Comm. Longi made a motion to approve September 18th with the correction noted (below). Seconded by Comm. Valdez.

Correction regarding the job title for the newly hired mechanic. Should be “Fire Equipment Mechanic”, not “Fire Service Mechanic”.

- Motion Carried, 3 – 0 – 1 (Comm. Dore abstained)

B. **September 25, 2023 Board of Fire Commissioners’ Special Meeting**

Comm. Longi made a motion to approve September 25th. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

6. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. **Service Awards** – Comm. Valdez & Comm. Longi

1. Received e-mail dated September 22, 2023 from GFNB regarding “Investment Update”.

2. Received a check from RBC Wealth regarding remediation expense differential and interest of certain mutual funds in the amount of \$550.75.

Comm. Valdez made a motion to deposit the remediation check from RBC, check number 1021, for \$550.75 to the LOSAP. Seconded by Comm. Longi.

- Motion Carried, 4 – 0 – 0

- B. District Inspections – Comm. Longi & Comm. Van Itallie
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie
- G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie
- H. Capital Equipment – Comm. Dore & Comm. Longi
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore
- J. Career Staff Liaison – Comm. Chiumento & Comm. Dore
- K. Volunteer Recruitment – Comm. Valdez & Comm. Longi
- L. District Safety & Health – Comm. Dore & Comm. Valdez
- M. Strategic Plan – Comm. Longi & Comm. Valdez
- N. Finance Committee – Comm. Chiumento & Comm. Van Itallie
- O. IT Operations Committee – Comm. Van Itallie & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

7. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Received the June 27, 2023 meeting minutes from the Association of Fire Districts of Dutchess County.

8. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

9. **DONATIONS** – *None unless otherwise noted*

10. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

- A. Set location for Department Election and Annual Meeting to be held on Thursday, December 7, 2023. **(Not open to the public, for Department members)**

NOTE: If contested, voting between hours of 6:00 p.m. and 8:00 p.m. at location designated by the BOFC. Annual Meeting at 8:30 p.m. to announce results of the Department Election. In the event that there are no contested elections, the Annual Meeting shall take place at 6:00 p.m.

Chairman Dore stated that the Department Election for members will be held at Red Oaks Mill.

11. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
 - 1. HQ Sewer Project Update – RFP was sent out; due back this Friday. Engineer was at HQ and conducted a pre-quote walk through with any vendor that was interested. Requesting authorization to move forward with the project after the Engineer reviews any proposals submitted.

Comm. Longi made a motion to approve, with the Engineer and Chief's approval, the lowest responsible bidder after the proposals are opened to move the project forward based on the Engineer's assessment. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

2. Local 2393 requesting to wear Breast Cancer Awareness t-shirts during the month of October subject to approval by the Chief.

Comm. Longi made a motion to approve the Breast Cancer Awareness shirts. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

- B. Assistant Chief Eric Philipp – (excused)
- C. Director of EMS David Violante – (excused)
- D. Treasurer James Passikoff – No report.

12. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. Todd Belsky: “ACLS-EP”, October 13, 2023 at AFD Station 3. (No cost)
- B. “Trench Rescue Technician”, October 3 – 6, 2023 in Poughkeepsie, NY. (Cost covered by Grant)
 1. James Moore
 2. Gene DelliPaoli
 3. Cristopher Diaz
 4. Michael McNamee
 5. James McGoldrick
 6. Christoper Lewis
 7. Cory Dubetsky
 8. Joseph Bedetti
 9. Tyler Pettit
 10. Luke Lyons
 11. Donald Robison
 12. Thomas Andryshak
 13. Hunter Rogers
 14. Branden Benedetto

15. Justin Carlon
16. Alan Ferguson

The following school requests require consideration by the Board of Fire Commissioners:

- A. Erin Hanlon: “Fire Officer II”, October 2 – 6, 2023 at Westchester County DES Training Center. (No cost, waitlisted)

Comm. Longi made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 4 – 0 – 0

- B. David Violante: “NYS Vital Signs EMS Conference”, October 19 – 22, 2023 in Syracuse. (\$225 course cost, \$777.40 lodging, \$225 QI course is extra, (\$245 registration covered by DOH), requesting use of District vehicle)

Comm. Van Itallie made a motion to approve. Seconded by Comm. Longi.

- Motion Carried, 4 – 0 – 0

With no further business to conduct, Comm. Longi made a motion to adjourn the meeting. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 0

Meeting adjourned at 8:10 p.m.

Respectfully Submitted,

Renee O’Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 10-2-23

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