



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES October 18, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Valdez to approve Abstract 21-10B. This consists of \$653.70 in paid bills with a total of 1 check and \$87,493.79 in unpaid bills with a total of 33 checks for a grand total of \$88,147.49, totaling 34 checks. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. October 13, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve October 13th Board of Fire Commissioners' minutes. Seconded by Comm. Dore.

- Motion Carried, 4 – 0 – 1 (Comm. Griffing abstained)

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. Received from Glens Falls National Bank

A. Statement of Value and Activity – September 2021

B. Investment Presentation for AFD LOSAP as of 09/30/21

C. Investment Update email dated 10/15/21

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

1. Comm. Chiumento reminded everyone that the Budget Hearing is this Wednesday, October 20th at 7:00 p.m. at Red Oaks Mill.

2. Comm. Chiumento reported that we will see a spike in the OT on the financial reports due to the Paramedic Program obtained through the Grant. Chief Steenbergh reported that it will be like this all of next year as well. Training ends in December 2022.

Comm. Longi asked when we will get reimbursed from the Grant. Chief Steenbergh stated that we will voucher FEMA after each module. It will come in on the financial reports as revenue under the FEMA reimbursements line but the OT line will continue to show the increase.

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

A. Adopt “Annual Fire District Election Resolution” per Town Law §175-a(6)

**RESOLUTION
ARLINGTON FIRE DISTRICT BOARD OF FIRE COMMISSIONERS
ANNUAL FIRE DISTRICT ELECTION**

BE IT RESOLVED, by the Board of Fire Commissioners of the Arlington Fire District (“Fire District”) hereby determine that the Annual Election of the Fire District shall be held on December 14, 2021 between the hours of 5:00 p.m. and 9:00 p.m., with polling places at the Red Oaks Mill Fire House, 213 Vassar Road for Wards 1, 2, and 5, and at District Headquarters, 11 Burnett Boulevard for Wards 3, 4, and 6 for the purpose of electing one (1) Fire District Commissioner for a five (5) year term of office commencing January 1, 2022 and continuing through December 31, 2026;

AND BE IT FURTHER RESOLVED, that each Candidate shall submit a petition setting forth their desired candidacy for the five (5) year term beginning on January 1, 2022 and ending on December 31, 2026, subscribed by twenty-five (25) qualified voters of the Arlington Fire District to the Secretary of the District, no later than November 24, 2021; and

AND BE IT FURTHER RESOLVED, that the following resident Fire District elector is appointed as the Chairperson of said District election, **Denes House**;

AND BE IT FURTHER RESOLVED, that the following resident Fire District electors are hereby appointed as election inspectors for said election:

Headquarters
Sara Jane Inglis
Karina House
Margaret Bright
Juliette Minor

Red Oaks Mill
Paula Marcotte
Sonia Ramirez
Deborah Washburn
Kimberly Rine

AND BE IT FURTHER RESOLVED, that the Chairperson and Election Inspectors be compensated in the amount of one hundred dollars (\$100.00), according to Town Law §175 for their services and attendance at the annual election;

AND BE IT FURTHER RESOLVED, that in case of any of the members appointed herein are unable to assume or perform the duties required of them, the Board of Fire Commissioners appoint the following resident Fire District electors as alternates:

AND BE IT FURTHER RESOLVED, that, the Board of Fire Commissioners hereby determines and appoints additional clerical help necessary to implement the COVID-19 protocols during the election, four (4) individuals shall be appointed as such clerical help, the individuals shall be trained, will be compensated in the amount of one hundred dollars (\$100.00) according to Town Law §175, for their services, and shall work under the direction of the Chairperson of the Fire District Board of Elections in accordance with the established COVID-19 protocols:

Headquarters
Malissa Labulis
Jennifer Gonzalez

Red Oaks Mill
Charlene Smart
Amanda Debara

AND BE IT FURTHER RESOLVED, that, the Fire District Secretary is instructed to request a list of registered voters in the Arlington Fire District as of November 22, 2021 from the Dutchess County Board of Elections;

AND BE IT FURTHER RESOLVED, that, the notice of election shall be published in the Poughkeepsie Journal, no earlier than November 10, 2021 and no later than November 17, 2021.

A motion was made by Comm. Longi to approve the “*Resolution of the Arlington Fire District Board of Fire Commissioners Annual Fire District Election*” as attached in the agenda. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

X. DISTRICT STAFF ITEMS

A. Chief William Steenbergh

1. RE: Pick up Truck located across the street from Croft Corners Fire Company (with the anti-vax sign) – we have fielded calls and emails through our website and inquiries from the Town Supervisor, elected officials and the State Police showed up. For the record, the Fire Company and Fire District has nothing to do with it. It is on State property. Thanked Croft for putting up a message on their sign board showing that the Fire Company and Fire District are not involved.
2. FF/Medic Roser completed his training; posting is out and he will be assigned a group shortly.
3. Read a letter received from Acting Sheriff Kirk Imperati thanking AFD for participating in Sheriff Anderson’s funeral.
4. Vassar College requested us to provide EMS services at an event on campus on 11/2. They will reimburse us for the expenses.

- B. Assistant Chief Eric Philipp
 - 1. Two volunteers completed their interior firefighter status – one from Station 5 and one from Station 3.
- C. Director of EMS David Violante – No report.
- D. Treasurer James Passikoff
 - 1. No report; working on September financial report.

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

No school requests submitted.

The following school request requires consideration by the Board of Fire Commissioners:

- A. Jason Caulfield: “2021 F.I.E.R.O – PPE Conference”, October 26 – 29, 2021 in Greenville, SC. (\$645 registration, \$887.00 travel)

Brief discussion.

A motion was made by Comm. Longi to approve Jason Caulfield for the PPE Conference in Greenville, South Carolina. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
 - 1. Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
 - 2. ~~Two (2) items for collective bargaining~~ (removed by Chief Steenbergh; not ready to discussed tonight)

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:18 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 7:30 p.m. and returned to Open Session.

XIV. OPEN ITEMS

Comm. Chiumento reported that he failed to mention in Open Session prior to Executive Session, an email was received from the President of Croft about the construction and the request to move the date to April 1, 2022 due to extenuating circumstances and materials being unavailable due to COVID. His thought process is to amend the addendum to reflect April 1st and he reported on the status of the construction. Hoping for at least a temporary CO to allow occupancy on the second floor by April 1st.

Brief discussion.

A motion was made by Comm. Griffing to approve the addendum with new dates. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

There were no items as a result of Executive Session.

With no further business to conduct, a motion was made by Comm. Dore to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 10-18-21

PAUL VAN ITALLE	