



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

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## BOARD OF FIRE COMMISSIONERS MEETING MINUTES April 19, 2021

### ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman  
Comm. Bruce Griffing, II  
Comm. Peter Valdez – Vice Chairman  
Comm. Peter Longi  
Comm. Richard Dore – (absent)

Chief: William Steenbergh  
Assistant Chief: Eric Philipp – (absent)  
Director of EMS: David Violante – (absent)  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Valdez to approve Abstract 21–4B. Paid bills, dollar amount is \$441.44; total number of checks is 1. Unpaid bills, \$325,937.67; total number of checks is 36. For a grand total of \$326,379.11, total number of checks, 37. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. April 5, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve the minutes of the Board, April 5, 2021. Seconded by Comm. Griffing.

- Motion Carried, 3 – 0 – 1 (Comm. Valdez abstained)

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

A. Received from Glens Falls National Bank – “Statement of Value & Activity” March 2021.

B. Received from Glens Falls National Bank, an investment snapshot of the Arlington FD LOSAP as of 03/31/2021.

C. Received an email dated April 16, 2021 from Glens Falls National Bank regarding “Investment Update”

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

A. Letter dated March 30, 2021 from Tim Jones of Engine Co. #1, resigning as a member due to moving out of the District.

A motion was made by Comm. Griffing to accept the resignation. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

- A. Recommends that the Board authorize an additional total of fifty (50) hours block of time with Counsel, at same cost and other conditions.

A motion was made by Comm. Longi to approve to add a total of fifty (50) hours legal time at the same cost previously. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

- B. RE: Croft Lease Addendum – received a FOIL request for a copy of the amendment to Croft’s lease and I gave Renee the wrong document which was sent. Apologized for the error. However, the Board saw and approved the correct one.

- C. Requesting approval for the Board to transfer \$5,925 from the operating budget into the physical fitness fund as required by the contract and our 2021 contribution.

A motion was made by Comm. Longi to approve the transfer of \$5,925 to the fitness fund. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

- D. Requesting authorization to spend no more than \$3,800 out of the physical fitness fund for the purchase of gym equipment that is jointly agreed to between himself and the Local.

A motion was made by Comm. Griffing for the Chief to approve to spend up to \$3,800 for the gym equipment. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

- E. Received a letter from Chief Kevin Faber of the Town of Poughkeepsie Police Department commending Lt. Seth Goldstein and FF/Medic Chris Weiner for job well done during a recent incident involving the activation of the SWAT Team. Read portions of the letter but not in full due to the nature of the call. Copy of the letter will go in each of their personnel files.

- B. Assistant Chief – Eric Philipp – (absent)
- C. Director of EMS David Violante – (absent)
- D. Treasurer James Passikoff
  - 1. Chairman Chiumento acknowledged receipt of the Treasurer’s March 31, 2021 Financial Report for the District.
  - 2. The gym equipment comes from the Deferred Income line in the budget. It’s the accumulative unspent funds contributed by the donor, the District and Union. The money will be spent out of Deferred Income.

## **XI. SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

No school requests were received for notification purposes.

### ***The following school requests require consideration by the Board of Fire Commissioners:***

- A. Thomas Andryshak: “Swift Water Technician”, April 29 – May 2, 2021 at the Oriskany Emergency Preparedness Center. (No cost, not requesting use of District vehicle)

A motion was made by Comm. Longi to approve the Swift Water training for Thomas Andryshak. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

- B. Heather Hastie: “Association of Fire Districts Conference”, May 6 – 7, 2021 in Verona, NY. (\$250 registration, \$200 lodging, meals and mileage as per policy)

A motion was made by Comm. Griffing to send Heather Hastie to the Association of Fire Districts Conference in May; \$250 registration, \$200 lodging, meals and mileage as per policy. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

- C. Heather Hastie: “New York Association of Local Government Records Officers (NYALGRO) School”, June 7 – 8, 2021 in Geneva, NY. (\$80 - includes \$50 membership), \$240 lodging, meals and mileage as per policy)

A motion was made by Comm. Longi to approve Heather Hastie for “New York Association of Local Government Records Officers”, June 7 – 8 in Geneva. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

**XII. ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Longi to adjourn to Executive Session. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:14 p.m.

**XIII. EXECUTIVE SESSION**

The Board came out of Executive Session at 7:57 p.m. and returned to Open Session.

**XIV. OPEN ITEMS**

Chairman Chiumento reported that the next Board meeting on May 3<sup>rd</sup> will convene at 5:30 p.m. and then the Board will adjourn to Executive Session to conduct interviews and continue the regular meeting immediately thereafter.

A motion was made by Comm. Griffing to move the May 3<sup>rd</sup> meeting from 7:00 p.m. to 5:30 p.m. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Griffing to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

No time given when the meeting adjourned.

Respectfully Submitted,

Renee O’Neill  
District Secretary



## BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

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NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

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DATE OF MEETING: 4-19-21
