



Arlington Fire District

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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES May 17, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Valdez to approve Abstract 21-5B. This consists of \$0 in paid bills with a total of 0 checks and \$360,470.95 in unpaid bills with a total of 36 checks for a grand total of \$360,470.95, totaling 36 checks. Seconded by Comm. Griffing.

- Motion Carried, 4 – 0 – 1 (Comm. Dore abstained)

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. May 3, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve minutes from the May 3, 2021 Board of Fire Commissioners' meeting. Seconded by Comm. Dore.

- Motion Carried, 4 – 0 – 1 (Comm. Valdez abstained)

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. Received an email dated May 7, 2021 from Glens Falls National Bank regarding "Investment Update".

2. Received Croft Corners Fire Company 2020 LOSAP Posting Certification. (Received all, Chairman to sign the "2020 Sponsor Authorization Form")

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

1. Application ready for Board approval: Justin Chick, Station 5, 16/17 YO, FF

A motion was made by Comm. Valdez to approve. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

A. Fundraising Event Forms submitted by Croft Corners Fire Company for the following:

1. Weekly Raffle – starting May 2021 to year end to help cover costs of Truck 1 restoration expenses.

A motion was made by Comm. Griffing to approve the weekly raffle. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

2. Annual Fund Drive Mailing – starting May 2021 to the residents of the Station 5 area.

A motion was made by Comm. Longi to approve. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

3. Golf Outing – September 10, 2021 at Casperkill Golf Club from 9am to 6pm.

A motion was made by Comm. Griffing to approve the golf outing on September 10th. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. PERMA renewal – our workers comp carrier; can obtain a 3% credit off of invoice now instead of July.

A motion was made by Comm. Longi to continue with PERMA. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

2. Addendum to Rochdale's lease – to discuss in Executive Session.

3. BOFC meeting scheduled for July 5th – will be moved to the following Monday due to the holiday.

B. Assistant Chief – Eric Philipp – No report.

- C. Director of EMS David Violante
 - 1. Wanted to thank and recognize everyone during “EMS Week”.
- D. Treasurer James Passikoff – No report.

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. Howard Whitney: “RFFT Building Codes Class”, May 7 – 8, 2021 in Montour Falls. (\$100 lodging, \$225 mileage, no District vehicle)

The following school requests require consideration by the Board of Fire Commissioners:

No school requests were submitted or Board consideration.

XII. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
 - 1. Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
 - 2. One (1) item for the proposed acquisition, sale, or lease of real property.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:11 p.m.

XIII. **EXECUTIVE SESSION**

The Board came out of Executive Session at 8:25 p.m. and returned to Open Session.

XIV. **OPEN ITEMS**

As a result of Executive Session, a motion was made by Comm. Longi to approve the addendum to the lease with Rochdale Fire Company. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

No time was given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 5-17-21

PHILIP VAN HALLIE	