



Arlington Fire District

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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES March 1, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi – (arrived at 7:03 p.m.)
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

(Comm. Longi arrived at 7:03 p.m.)

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Dore to approve Abstract 21-3A. This consists of \$0 in paid bills with a total of 0 checks and \$48,318.06 in unpaid bills with a total of 23 checks for a grand total of \$48,318.06, totaling 23 checks. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. February 12, 2021 Board of Fire Commissioners' Special Meeting

A motion was made by Comm. Griffing to approve the February 12, 2021 Board of Fire Commissioners' special meeting minutes. Seconded by Comm. Valdez.

- Motion Carried, 3 – 0 – 2 (Comm. Longi and Comm. Chiumento abstained)

B. February 22, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve. Seconded by Comm. Dore.

- Motion Carried, 4 – 0 – 1 (Comm. Valdez abstained)

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

- A. Service Awards – Comm. Valdez & Comm. Dore
- B. District Inspections – Comm. Longi & Comm. Griffing
- C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore
- D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing
- E. Public Relations – Comm. Chiumento & Comm. Dore
- F. Equipment Maintenance – Comm. Valdez & Comm. Griffing
- G. Buildings and Grounds – Comm. Longi & Comm. Dore
- H. Capital Equipment – Comm. Chiumento & Comm. Dore
- I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing
- J. Career Staff Liaison – Comm. Dore & Comm. Chiumento
- K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing
- L. District Safety & Health – Comm. Griffing & Comm. Dore
- M. Strategic Plan – Comm. Longi & Comm. Valdez

- N. Finance Committee – Comm. Chiumento & Comm. Griffing
 - 1. Comm. Chiumento reported that he will try and set up a meeting to review proposals that are received for the audit on March 11th; they need to be in by Noon on the 10th; anticipates recommending a firm to the Board on the 15th.

- O. IT Operations Committee – Comm. Griffing & Comm. Longi
- P. Croft Lease – Comm. Valdez & Comm. Longi
- Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

- A. Card received from Lynford & Jackie McNish, along with five handmade masks, thanking AFD for responding to their call.

- B. Received “*Fire District Affairs*” for February 2021 – March 2021.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** - *No reports and/or discussions unless otherwise noted*

X. **DISTRICT STAFF ITEMS**

A. Chief – William Steenbergh

1. Board consideration of the updated “Procurement Policy”; reviewed by Attorney; minor housekeeping updates and language changes; removed the Account Clerk and added the Personnel Administrator.

A motion was made by Comm. Griffing to accept and approve the “Procurement Policy” for the District that was amended on March 1, 2021. Seconded by Comm. Longi.

- Motion Carried, 4 – 0 – 1 (Comm. Dore abstained)

2. Master Mechanic Burke and himself traveling to Long Island to go to the dealership to review the ongoing work on 32-46; will come back to the Board and provide an update.

B. Assistant Chief – Eric Philipp

1. Thanked those who responded to the two 2nd alarm fires on Dublin Lane and Cypress Lane; job well done.

C. Director of EMS David Violante

1. Reported that we recently had two pediatric incidents; a few days old infant was unresponsive, got the child to Vassar with Mobile Life and was sent to Westchester; infant did not make it, but thanked those involved with their collaborative efforts; the other incident was a birth with the cord wrapped around the infants neck; baby was unresponsive; crew started resuscitative actions and the baby was brought back to life. Testament to the training and keeping up on their skills.

D. Treasurer James Passikoff – No report

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

No school requests were submitted for notification purposes.

The following school requests require consideration by the Board of Fire Commissioners:

No school requests were submitted for Board of Fire Commissioners consideration.

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Steenbergh – one (1) item for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Griffing to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:16 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session and returned to Open Session. (no time given)

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Griffing to promote Matt Nielson from temporary Firefighter/Mechanic to permanent probationary Firefighter/Mechanic at a start date to be determined by the Chief. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 3-1-21
