



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
www.afd.org

Business: (845) 486-6300  
Fax: (845) 486-6322

**For Emergencies**  
***DIAL 911***

*"Safeguarding Our Community"*

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## BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 20, 2021

### ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman  
Comm. Bruce Griffing, II  
Comm. Peter Valdez – Vice Chairman  
Comm. Peter Longi  
Comm. Richard Dore

Chief: William Steenbergh  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante – (absent)  
District Secretary: Renee O'Neill  
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:02 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

The Board thanked Comm. Griffing for his years of service on the Board.

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Valdez to approve Abstract 21-12B. This consists of \$0 in paid bills with a total of 0 checks and \$63,633.74 in unpaid bills with a total of 42 checks for a grand total of \$63,633.74, totaling 42 checks. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. December 6, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve the December 6, 2021 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

V. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. Received e-mail dated December 3, 2021 regarding “Investment Update from Glens Falls National Bank”.

2. Received from Glens Falls National Bank “Statement of Value and Activity” for November 2021.

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

1. Comm. Valdez reported that we are actively seeking volunteers.

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received December 9, 2021 from PFK O'Connor Davies, the December 31, 2020 Independent Audit.

B. Received the Annual Meeting minutes of the Department Election held on December 9, 2021.

C. Received the results of the Commissioner Election held on December 14, 2021.

- VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*
- A. Request received from Boy Scouts Troop 25 to use the meeting room at Red Oaks Mill Firehouse on Sunday, January 2, 2022 from 4:30 p.m.– 5:30 p.m. and 7:00 p.m. – 9:00 p.m. and January 5, 2022 from 7:00 p.m.– 9:00 p.m.

A motion was made by Comm. Dore to approve that. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

- VIII. **DONATIONS** – *None unless otherwise noted*

- IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

- X. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh

1. Thanked Comm. Griffing for his time on the Board. He was a tremendous help to him and an asset to the District and community.
2. Thanked everyone that responded to the mutual aid call in Dover for the trapped worker in the mine. Successfully removed the worker. Testament to the training and a pay off of the investment of the Grant dollars.
3. Received the first reimbursement from the AFG grant for the Medic Program of roughly \$130,000. Has been deposited.
4. Work continues on the COVID reimbursement through the Presidential declaration.

B. Assistant Chief Eric Philipp

1. Thanked Comm. Griffing for his time on the Board; wished him well.
2. Wished everyone a Merry Christmas and Happy New Year; thanked everyone for all the support and looks forward to next year.

C. Director of EMS David Violante – (absent)

D. Treasurer James Passikoff

1. Chairman Chiumento acknowledged receipt of the Treasurer's November 30, 2021 Financial Report for the District.

2. Reported that the \$130,000 from the Medic Program reimbursement will show on the December preliminary report.

## **XI. SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. “Dutchess County Fire Training Center Re-Cert”, December 20, 2021 at DC Fire Training Center. (No cost)
  1. Chris Mills
  2. Erin Hanlon
  3. Adam Kangas
  4. William Steenbergh
  5. Joseph Tarquinio
  6. Chris Saya
- B. George Finn: “Fire & Line Safety Educator”, February 7 – 11, 2022 at DC Fire Training Center. (\$25 registration)

### **The following school requests require consideration by the Board of Fire Commissioners:**

There were no school requests submitted for Board consideration.

## **XII. ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh
  1. Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
  2. Collective Bargaining – requests the Union be invited into Executive Session.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:14 p.m.

### **XIII. EXECUTIVE SESSION**

The Board came out of Executive Session at 8:08 p.m. and returned to Open Session.

### **XIV. OPEN ITEMS**

As a result of Executive Session, a motion was made by Comm. Longi to extend the MOA dated June 21, 2021 to September 1, 2022. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Dore to hire Gregory Henson as Business Manager per the employment contract. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

As a result of Executive Session, a motion was made by Comm. Valdez to promote to permanent probationary Lieutenant at a date to be determined by the Chief, first is Jim McGoldrick and second is Luke Lyons. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Dore to adjourn the meeting. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

No time was given when the meeting adjourned.

Respectfully Submitted,

Renee O'Neill  
District Secretary



## BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 12-20-21

JOHN REICHARD	