



Arlington Fire District

11 Burnett Boulevard
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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES November 15, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Bruce Griffing, II
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante – (arrived at 7:04 p.m.)
District Secretary: Renee O'Neill
Treasurer: James Passikoff

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

I. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted*

Director of EMS David Violante arrived at 7:04 p.m.

II. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Valdez to approve Abstract 21-11B. This consists of \$0 in paid bills with a total of 0 checks and \$592,774.21 in unpaid bills with a total of 33 checks for a grand total of \$592,774.21, totaling 33 checks. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. November 1, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Griffing to approve the November 1, 2021 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Longi.

- Motion Carried, 4 – 0 – 1 (Comm. Valdez abstained)

V. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. E-mail received 11/05/21 “Investment Update from Glens Falls National Bank”.

2. Received the October 2021 Statement of Value and Activity from Glens Falls National Bank.

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

A. Letter dated November 8, 2021 from Croft Corners Fire Company requesting to participate in the following events utilizing 32-57. Lt. Michael Renza will be the Officer in Charge.

1. Arlington Festival of Lights – Saturday, December 4th from 1600 – 2000.

2. Santa Run – Saturday, December 11th from 1000 – 1500; predetermined locations.

A motion was made by Comm. Griffing to approve both events. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

- B. E-mail dated November 8, 2021 from Jessica Greeney requesting use of the meeting room at ROM for the Girls Scouts on January 7, 2022 & January 21, 2022 from 6:30 p.m. to 8:00 p.m.

Note: Additional dates through June 2022 have been requested; will add on the January 2022 meeting agenda for consideration.

A motion was made by Comm. Dore we approve those dates for the Girl Scouts. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

- A. BOFC to determine Organizational meeting date, time and location.
1. Must be within the first fifteen (15) days in January; Town Law §174 (2).
 2. Legal notice must be published prior to December 15th

A motion was made by Comm. Dore to hold the Organizational meeting on January 3, 2022 at 6:30 p.m. preceding the regular meeting at Headquarters. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

X. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh
1. NYSHIP rates for 2022 were posted – individual plan increased 10.1% and family plans increased by 11.4%. We budgeted for 11%.
 2. Requesting the BOFC to surplus old, outdated fire nozzles, fittings, etc. to be donated to the DC Fire Training Center for use in firefighter training by the County.

A motion was made by Comm. Griffing to donate any surplus equipment that the Chief deemed non usable to the County Training Center. Seconded by Comm. Dore.

- Motion Carried, 5 – 0

- B. Assistant Chief Eric Philipp – No report.

C. Director of EMS David Violante

1. We are no longer able to purchase regular pharmaceuticals from Mid-Hudson Regional Hospital. We continue to have a good relationship with them and still use them under contract for our Controlled Substances.

There will be a significant increase in pharmaceutical costs that could be upwards of \$15,000.00, which we will have to absorb this next year and then budget for these items in next year's planning.

We have a few local suppliers we can use in the short-term and have signed on with National Cooperative Purchasing Agents to purchase at better pricing in the long term. We are also working to determine NYS Bid pricing.

We will continue to evaluate the system and make it as efficient as possible while still meeting the formulary required in the protocols, and will keep the Board updated as we move forward.

2. COVID boosters are available.
3. Working with Pharmacist at Walgreen's to offer flu vaccines to our members.
4. Has one (1) item for Executive Session as noted on the agenda, but will include it with the Chief's item. *(Chief originally had one item, but added two items as noted in the minutes below)*

D. Treasurer James Passikoff

1. Chairman Chiumento to acknowledge receipt of the Treasurer's October 31, 2021 Financial Report for the District.
2. Will be requesting Board authorization on the next meeting agenda in December to pay the NYS Retirement bills prior to December 15th to receive a substantial discount.

XI. SCHOOL REQUESTS

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. Gary Lewis: "NYSTF2 – In Service: Heavy Rigging Refresher", November 20, 2021 in Guilderland, NY. (No cost, not requesting use of District vehicle)

The following school requests require consideration by the Board of Fire Commissioners:

There were no school requests submitted for Board consideration.

XII. ITEMS FOR EXECUTIVE SESSION

- A. Chief Steenbergh – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

The Board adjourned to Executive Session at 7:19 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:20 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Dore to approve Owen Murray, FF, Station 5. Seconded by Comm. Longi.

- Motion Carried, 5 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Griffing.

- Motion Carried, 5 – 0

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 11-15-21

Phil Van Dallen	