



Arlington Fire District

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For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES September 13, 2021

ATTENDEES:

Comm. Ralph Chiumento, Jr. – Chairman
Comm. Bruce Griffing, II – (absent)
Comm. Peter Valdez – Vice Chairman
Comm. Peter Longi
Comm. Richard Dore

Chief: William Steenbergh
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff – (absent)

Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners' meeting at 7:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

Chief Steenbergh offered a moment of silence in remembrance of those lost on the 20th Anniversary of September 11, 2001.

I. **PUBLIC COMMENT PERIOD** - *No action(s) taken by the Board, unless otherwise noted*

II. **COMMENTS FROM THE BOARD** - *No action(s) taken by the Board, unless otherwise noted*

III. **ABSTRACT APPROVAL**

A motion was made by Comm. Dore to approve Abstract 21-9A. This consists of \$31,769.94 in paid bills with a total of 10 checks and \$327,814.64 in unpaid bills with a total of 43 checks for a grand total of \$359,584.28, totaling 53 checks. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

IV. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. August 16, 2021 Board of Fire Commissioners' Meeting

A motion was made by Comm. Longi to approve August 16, 2021 minutes.
Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

V. **MONTHLY COMMITTEE REPORTS** - *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Dore

1. Received 08/20/21 – “Investment Update from Glens Falls National Bank”.

2. Received 09/03/21 – “Investment Update from Glens Falls National Bank”.

B. District Inspections – Comm. Longi & Comm. Griffing

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Griffing

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Griffing

1. Comm. Valdez reported that a couple of meetings have been held regarding a new pumper that we are considering and reviewing specs. Thanked all involved for their hard work.

G. Buildings and Grounds – Comm. Longi & Comm. Dore

H. Capital Equipment – Comm. Chiumento & Comm. Dore

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Griffing

J. Career Staff Liaison – Comm. Dore & Comm. Chiumento

K. Volunteer Recruitment – Comm. Valdez & Comm. Griffing

L. District Safety & Health – Comm. Griffing & Comm. Dore

M. Strategic Plan – Comm. Longi & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Griffing

O. IT Operations Committee – Comm. Griffing & Comm. Longi

P. Croft Lease – Comm. Valdez & Comm. Longi

Q. Rochdale Lease – Comm. Chiumento & Comm. Longi

VI. **CORRESPONDENCE** – *None unless otherwise noted*

A. Received 08/20/21 – “Fire District Affairs: August / September 2021”.

VII. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted*

Chairman Chiumento recommended moving the next BOFC meeting scheduled for Monday, September 20, 2021 to Monday, September 27, 2021 since the proposed Budget has to be approved by September 28th. (7:00 p.m. at Red Oaks Mill)

A motion was made by Comm. Dore to move it. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

VIII. **DONATIONS** – *None unless otherwise noted*

IX. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted*

- A. Board to determine hours for the Commissioner Election on December 14, 2021 and compensation for the Election Officials.

- 1. Polling hours must be, at a minimum, between 6:00 p.m. to 9:00 p.m. and compensation for those hours is \$50.00. Any hours immediately preceding 6:00 p.m. is a maximum of \$100.00 for their services. (*As per amended Town Law §175 on August 2, 2021*) (Maximum of four inspectors at HQ and four inspectors at ROM, plus one Chairman)

A motion was made by Comm. Chiumento that the voting hours for the Commissioner Election be from 5:00 p.m. to 9:00 p.m. and the compensation be \$100 per Inspector, with a maximum of 4 Inspectors at HQ and 4 Inspectors at ROM and one Chairman. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

- B. Board to determine if additional individuals will be needed to implement COVID-19 protocols and if so, set number of individuals for each location and compensation (*as allowed by Town Law §175*). (Last year, there were two individuals at HQ and two individuals at ROM)

A motion was made by Comm. Chiumento that we add up to two additional individuals at each location with the same compensation for the COVID protocols, should they be needed. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

X. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh

- 1. Tropical Storm Ida – from 9:30 p.m. that evening to 3 p.m. the following afternoon, we responded to 78 incidents which consisted of flooding, two Swiftwater rescues, fire, EMS, AFA's, trees and wires down. Thanked all that responded both career and volunteer; did a tremendous job.
 - 2. Related to the storm - caused leaking in firehouse at HQ; getting prices to fix; also had damage to the phone system at HQ.
 - 3. Accepted the resignation of Adam Packer; starting the process to fill the position.

- B. Assistant Chief Eric Philipp
 - 1. Echoed what the Chief said regarding Ida and thanked the career and volunteer members that responded.
- C. Director of EMS David Violante
 - 1. PPE is good; continuing to stock pile.
 - 2. Great job with the recent storm.
 - 3. Any changes with COVID, will notify.
- D. Treasurer James Passikoff – (absent)
 - 1. Chairman Chiumento reported that the Board received the 2020 Annual Update Document (AUD) on September 7, 2021.

XI. **SCHOOL REQUESTS**

The following member(s) have been approved by Chief Steenbergh to attend the following school request(s) in advance of the Board of Fire Commissioners meeting and are located inside or outside of Dutchess County; is either contractually required or required to maintain certification; and have a registration cost of no more than \$100. For Commissioners notification purposes only:

- A. “ACLS”, September 10, 2021 at AFD Station 3. (No cost)
 - 1. Todd Belsky
 - 2. Christopher Mills
 - 3. Justin Carlon
 - 4. Doug Parrish
 - 5. Christopher Weiner

The following school requests require consideration by the Board of Fire Commissioners:

- A. Justin Carlon: “National Association of EMS Educators Level 1 Instructor Course”, November 19 – 21, 2021 online. (\$395 registration)

A motion was made by Comm. Dore to approve Justin Carlon for the “National Association of EMS Educators Level 1 Instructor Course”. Seconded by Comm. Longi.

- Motion Carried, 4 – 0

Chief Steenbergh submitted the following school request at the time of the meeting and recommends the Board approve it as it is needed for health and wellness peer support.

- B. “O2X Mental Performance”, September 14 – 17, 2021 at Yonkers FD. (No cost)
 - 1. Christopher Weiner
 - 2. Edward D’Anna
 - 3. Ryan Fincham
 - 4. Seth Goldstein

A motion was made by Comm. Longi to approve. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

XII. ITEMS FOR EXECUTIVE SESSION

A. Chief Steenbergh

1. Three (3) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. One (1) item for Collective Bargaining

With no further open business to discuss, a motion was made by Comm. Dore to adjourn to Executive Session. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

The Board adjourned to Executive Session at 7:24 p.m.

XIII. EXECUTIVE SESSION

The Board came out of Executive Session at 8:48 p.m. and returned to Open Session.

XIV. OPEN ITEMS

As a result of Executive Session, a motion was made by Comm. Longi to approve the Memorandum of Agreement with the Union and the District for the Paramedic Program. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0

With no further business to conduct, a motion was made by Comm. Longi to adjourn the meeting. Seconded by Comm. Dore.

- Motion Carried, 4 – 0

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 9-13-21

PAUL VAN HANDEL	