



Arlington Fire District

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For Emergencies
DIAL 911

“Safeguarding Our Community”

BOARD OF FIRE COMMISSIONERS MEETING MINUTES January 6, 2025

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chiumento, Jr. – Vice-Chairman
Comm. Peter Valdez
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh – (absent)
Deputy Chief: Adam Kangas
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O’Neill
Treasurer: James Passikoff

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners’ meeting at 7:01 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*

2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Chiumento made a motion to approve Abstract 25–1A–Croft Corners. This consists of \$0 in paid bills with a total of 0 checks and \$9,773.30 in unpaid bills with a total of 1 check for a grand total of \$9,773.30, totaling 1 check. Seconded by Comm. Valdez.

- Motion Carried, 4 – 0 – 1 (Comm. Jackson abstained)

Comm. Chiumento made a motion to approve Abstract 25–1A. This consists of \$66,000.00 in paid bills with a total of 1 check and \$168,006.63 in unpaid bills with a total of 50 checks for a grand total of \$234,006.63, totaling 51 checks. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. December 16, 2024 Board of Fire Commissioners' Meeting
Comm. Jackson made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

B. December 19, 2024 Board of Fire Commissioners' Special Meeting
Comm. Chiumento made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 2 (Comm. Valdez and Comm. Jackson abstained)

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez reported the following:

1. Received from Arrow Bank (formally Glens Falls National Bank):

1. November 2024 LOSAP account statement.

2. “Investment Update”, dated December 20, 2024.

3. Chairman to sign a letter authorizing Arrow Bank to transfer \$3,100.00 out of the LOSAP Trust Fund to pay Firefly for actuarial and administration fees.

Comm. Valdez made a motion for the Chairman to sign the letter authorizing Arrow Bank to transfer \$3,100.00 out of the LOSAP Trust Fund to pay Firefly for actuarial and administration fees. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

- B. District Inspections –
- C. District Officers / Chief Liaison –
- D. EMS & Paramedic Liaison –
- E. Public Relations –
- F. Equipment Maintenance –
- G. Buildings and Grounds –
- H. Capital Equipment –
- I. Union Negotiations & Contract –
- J. Career Staff Liaison –
- K. Volunteer Recruitment –
- L. District Safety & Health –
- M. Strategic Plan –
- N. Finance Committee –
- O. IT Operations Committee –
- P. Croft Lease –
- Q. Rochdale Lease –

6. **CORRESPONDENCE** – *None unless otherwise noted.*

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

- A. E-mail dated December 4, 2024 from Michael Garofalo of Croft Corners Fire Company resigning as a member effective January 1, 2025.

Comm. Chiumento made a motion approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

8. **DONATIONS** – *None unless otherwise noted*

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

- A. Updated Code of Ethics Policy to be considered. (removed “Business Manager” and replaced with “Personnel Administrator”, added Deputy Chief to “employees”)

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

10. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh – (absent)

- B. Deputy Chief Adam Kangas

1. 2024 – responded to 6,462 calls for service; average of 18 calls per day.
2. Over the Fall, the Tech Rescue program received State Certification for the both the Trench and Collapse teams. Thanked the Union for lobbying NYS for funding, assisting and supporting the program.
3. As you know, we were awarded the Dutchess County Grant for EMS and will be purchasing a LUCAS device for mechanical CPR.
4. Applied for the next years AFG grant to focus on Officer training.
5. Applauded Battalion Chief Dunderdale and the staff in the Training Bureau – 2 recent graduates out of Utica, 3 graduating from Westchester on the 24th, 3 Lieutenant’s currently at FLSTP which will go straight to shift when they are done except for one who will do additional training. 3 new Captains out in the field.
6. Rules and Regulations will be completely updated.
7. Municipal accounting software being implemented.
8. Working with AC Philipp on volunteer issues; would like to move a Youth Programs at Spackenkil High School; potentially look into

ride time with the career or volunteer staff; uniform appearance for the volunteers out in the community.

- C. Assistant Chief Eric Philipp – No report.
- D. Director of EMS David Violante
 - 1. Received our certifications for our ALS First Response and Ambulance certificate for the State and Bureau of Narcotics and Exchange certificate for one of them; waiting on one more.
- E. Treasurer James Passikoff
 - 1. No monthly financial report.
 - 2. Chairman reported that we received December 17, 2024 the 2022 Annual Financial Report and received December 27, 2024, the 2023 Annual Financial Report.

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

- A. Christopher Lewis: “ACLS”, December 17, 2024 at Empress in Newburgh. (4 hours own time, requesting use of District vehicle, no cost)
- B. William Morrissey: “NFA Incident Safety Officer”, January 7 – 16, 2025 at Orange County Fire Training Center. (19 hours own time, requesting use of District vehicle, no cost)

The following school requests require consideration by the Board of Fire Commissioners:

There were no school requests submitted for Board consideration.

12. **ITEMS FOR EXECUTIVE SESSION**

There were no items for Executive Session.

Chairman Dore reported that promotional Fire Lieutenant interviews will take place January 14th at 10:00 a.m.

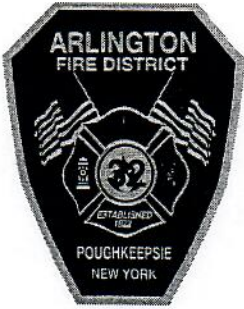
With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 7:14 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 1/6/25
