



Arlington Fire District

11 Burnett Boulevard
Poughkeepsie, NY 12603
www.afd.org

Business: (845) 486-6300
Fax: (845) 486-6322

For Emergencies
DIAL 911

"Safeguarding Our Community"

BOARD OF FIRE COMMISSIONERS MEETING MINUTES December 16, 2024

ATTENDEES:

Comm. Richard Dore – Chairman
Comm. Ralph Chimento, Jr. – Vice Chairman
Comm. Peter Valdez
Comm. Phil Van Itallie
Comm. Sean Jackson

Chief: William Steenbergh
Deputy Chief: Adam Kangas
Assistant Chief: Eric Philipp
Director of EMS: David Violante
District Secretary: Renee O'Neill
Treasurer: James Passikoff
Chaplin: Jeffrey Koenig

Chairman Dore opened the Arlington Fire District Board of Fire Commissioners' meeting at 6:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

At this time, Chairman Dore turned the meeting over to Deputy Chief Kangas who presided over a ceremony for the recently promoted Fire Captains – Luke Lyons, Carl Cacace, Chuck Fager and Fire Lieutenants – Michael Conroy, Christopher Weiner, and Edward D'Anna. Each individual was called upon and were pinned either by Chief Steenbergh or a member of their family. Chaplin Koenig offered a prayer to the newly promoted Officers and the members of the District. The ceremony ended at 6:15 p.m. and Deputy Chief Kangas offered family members an opportunity to take photographs.

The meeting resumed at 6:32 p.m.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*

3. **ABSTRACT APPROVAL**

Comm. Chiumento made a motion to approve Abstract 24-12B. This consists of \$300.00 in paid bills with a total of 1 check and \$35,364.89 in unpaid bills with a total of 32 checks for a grand total of \$35,664.89, totaling 33 checks. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. **December 2, 2024 Board of Fire Commissioners' Meeting**

Comm. Van Itallie made a motion to approve the December 2, 2024 Board of Fire Commissioners' meeting minutes with the following amendment:

Correction for Abstract 24-12A approval. The motion was for \$500,694.03 with 30 checks, and it should be \$504,694.03 with 30 checks.

Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards – Comm. Valdez & Comm. Jackson

1. Received December 6, 2024 from Glens Falls National Bank – “Investment Update”.

B. District Inspections – Comm. Jackson & Comm. Van Itallie

C. District Officers / Chief Liaison – Comm. Chiumento & Comm. Dore

D. EMS & Paramedic Liaison – Comm. Valdez & Comm. Van Itallie

E. Public Relations – Comm. Chiumento & Comm. Dore

F. Equipment Maintenance – Comm. Valdez & Comm. Van Itallie

G. Buildings and Grounds – Comm. Dore & Comm. Van Itallie

H. Capital Equipment – Comm. Dore & Comm. Jackson

I. Union Negotiations & Contract – Comm. Chiumento & Comm. Dore

J. Career Staff Liaison – Comm. Chiumento & Comm. Dore

K. Volunteer Recruitment – Comm. Valdez & Comm. Jackson

L. District Safety & Health – Comm. Dore & Comm. Valdez

M. Strategic Plan – Comm. Jackson & Comm. Valdez

N. Finance Committee – Comm. Chiumento & Comm. Van Itallie

O. IT Operations Committee – Comm. Van Itallie & Comm. Jackson

P. Croft Lease – Comm. Valdez & Comm. Van Itallie

Q. Rochdale Lease – Comm. Chiumento & Comm. Van Itallie

6. **CORRESPONDENCE** – *None unless otherwise noted.*

A. Received December 3, 2024, the 2025 firematic and civil officers for Croft Corners Fire Company.

B. Received December 5, 2024, the Department Election Annual Meeting Minutes from Deputy Chief Kangas.

- C. Received a letter dated November 19, 2024 from Dutchess County Office of Veterans Affairs thanking AFD for joining them at the Dutchess County War Memorial on Veteran's Day.
- D. Received the official final results of the AFD Annual Commissioner Election held on December 10, 2024.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

- A. E-mail dated December 3, 2024 from Emily Donati of Croft Corners Fire Company resigning as a member.

Comm. Chiumento made a motion to approve. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

8. **DONATIONS** – *None unless otherwise noted*

Agatha Angione \$100.00

Comm. Chiumento made a motion to accept the donation and move it to the General Fund. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

Devereaux Advanced Behavioral Health \$150.00

Comm. Van Itallie made a motion to accept the money and move it to the General Fund as appropriate. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

Meghan Dale – In Memory of Harry Scivani: family requests full donation be directed to supporting Station 3. \$125.00

Comm. Van Itallie made a motion to accept the money and direct it to Station 3. Seconded by Comm. Valdez.

- Motion Carried, 5 – 0 – 0

Thomas Cervone – In Memory of George Waterman \$25.00

Comm. Chiumento made a motion to accept and move to the General Fund. Seconded by Comm. Van Itallie.

- Motion Carried, 5 – 0 – 0

Comm. Chiumento asked about moving the donation to Station 3. Chief Steenbergh reported that he and Deputy Chief Kangas will figure out something related to Station 3 that they can use the donation for.

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*
- A. Updated FOIL Policy

Comm. Jackson made a motion to approve. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

10. **DISTRICT STAFF ITEMS**

- A. Chief William Steenbergh – No report.
- B. Deputy Chief Adam Kangas – No report.
- C. Assistant Chief Eric Philipp
 - 1. Congratulated Comm. Chiumento on his re-election and looks forward to working with him the next five years. Wished everyone a Merry Christmas and Happy New Year.
- D. Director of EMS David Violante
 - 1. Empress Contract for ambulance coverage in AFD: Two options provided was a year-to-year contract which would a 5% increase or a 3-year contract which would be a 4% increase each year from 1/1/25 through 12/31/27. Reviewed and all is the same except the increase amount and date of the contract.

Comm. Van Itallie made a motion to approve the Empress contract for the three (3) years. Seconded by Comm. Jackson.

- Motion Carried, 5 – 0 – 0

- E. Treasurer James Passikoff – No report.

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

For Commissioners notification purposes only:

- A. Jason Caulfield: “Ulster County EMS Education Day”, December 7, 2024 in Kingston, NY. (\$85 registration, 9 hours own time)

Chairman Dore reported that the above school request was withdrawn.

The following school requests require consideration by the Board of Fire Commissioners:

No requests for Board of Fire Commissioners consideration.

12. **ITEMS FOR EXECUTIVE SESSION**

A. Chief Steenbergh

1. Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
2. One (1) item for collective bargaining.

With no further open business to discuss, Comm. Jackson made a motion to adjourn to Executive Session. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

The Board adjourned to Executive Session at 6:39 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 7:29 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Jackson made a motion to approve the contract with Shannon Shook for 2025. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

As a result of the Executive Session, Comm. Jackson made a motion to approve the contract for 2025 for Renee O'Neill, pending reappointment at the Organizational meeting. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

As a result of the Executive Session, Comm. Jackson made a motion to approve the contract from 01/01/25 – 12/31/27 for Jessica Herman. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

As a result of the Executive Session, Comm. Jackson made a motion to approve the contract from 01/01/25 – 12/31/27 for Jennifer Loucks. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

As a result of the Executive Session, Comm. Jackson made a motion to approve the contract from 01/01/25 – 12/31/29 for David Violante. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

Chief Steenbergh reported that Shannon Shook is an employee by resolution, not by a contract. Chairman Dore wanted this noted in the minutes.

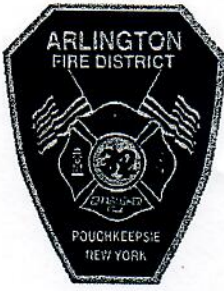
With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Chiumento.

- Motion Carried, 5 – 0 – 0

Meeting adjourned at 7:32 p.m.

Respectfully Submitted,

Renee O'Neill
District Secretary



BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

DATE OF MEETING: 12-16-24
