



# Arlington Fire District

11 Burnett Boulevard  
Poughkeepsie, NY 12603  
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**For Emergencies**  
**DIAL 911**

*“Safeguarding Our Community”*

## BOARD OF FIRE COMMISSIONERS MEETING MINUTES January 27, 2025

### ATTENDEES:

Comm. Richard Dore – Chairman – (absent)  
Comm. Ralph Chiumento, Jr. – Vice Chairman  
Comm. Peter Valdez – (absent)  
Comm. Phil Van Itallie  
Comm. Sean Jackson

Chief: William Steenbergh  
Deputy Chief: Adam Kangas  
Assistant Chief: Eric Philipp  
Director of EMS: David Violante  
District Secretary: Renee O’Neill  
Treasurer: James Passikoff – (absent)  
Personnel Administrator: Heather Hastie

Vice Chairman Chiumento opened the Arlington Fire District Board of Fire Commissioners’ meeting at 6:00 p.m., took a roll call of the attendees and everyone stood and recited the pledge of allegiance.

1. **PUBLIC COMMENT PERIOD** – *No action(s) taken by the Board, unless otherwise noted.*
2. **COMMENTS FROM THE BOARD** – *No action(s) taken by the Board, unless otherwise noted.*
3. **ABSTRACT APPROVAL**  
Comm. Van Itallie made a motion to approve Abstract 25–1B. This consists of \$790,794.53 in paid bills with a total of 1 check and \$62,353.67 in unpaid bills with a total of 45 checks for a grand total of \$853,148.20, totaling 46 checks. Seconded by Comm. Jackson.

- Motion Carried, 3 – 0 – 0

4. **APPROVAL OF PREVIOUS MEETING MINUTES**

A. January 6, 2025 Board of Fire Commissioners' Organizational Meeting  
Comm. Jackson made a motion to approve the January 6, 2025 Board of Fire Commissioners' Organizational meeting minutes. Seconded by Comm. Chiumento.

- Motion Carried, 3 – 0 – 0

B. January 6, 2025 Board of Fire Commissioners' Meeting  
Comm. Jackson made a motion to approve the January 6, 2025 Board of Fire Commissioners' meeting minutes. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

5. **MONTHLY COMMITTEE REPORTS** – *No reports given unless otherwise noted.*

A. Service Awards –

1. Received from Arrow Bank:

A. "Investment Update", dated January 10, 2025

B. December 2024 Investment Statement

B. District Inspections –

C. District Officers / Chief Liaison –

D. EMS & Paramedic Liaison –

E. Public Relations –

F. Equipment Maintenance –

G. Buildings and Grounds –

H. Capital Equipment –

I. Union Negotiations & Contract –

J. Career Staff Liaison –

K. Volunteer Recruitment –

L. District Safety & Health –

M. Strategic Plan –

N. Finance Committee –

O. IT Operations Committee –

P. Croft Lease –

Q. Rochdale Lease –

6. **CORRESPONDENCE** – *None unless otherwise noted.*

A. Received from Firefly, the 2024 GASB 73 Notes to December 31, 2024 Financial Statement.

B. Received the 2025 Firematic and Civil Officers for Red Oaks Mill Fire Company.

C. Received "Fire District Affairs": December 2024 – January 2025.

D. Received the November 26, 2024 meeting minutes from the Association of Fire Districts of Dutchess County.

7. **ACTIONS TO BE TAKEN BY THE BOARD** – *None unless otherwise noted.*

8. **DONATIONS** – *None unless otherwise noted*

Ken Jones – \$100.00 – requests it to be used for Station 3.

Comm. Van Itallie made a motion to allocate the \$100.00 to the General Fund. Seconded by Comm. Jackson.

Vice Chairman Chiumento stated that they will try to use it for Station 3 purposes.

- Motion Carried, 3 – 0 – 0

9. **COMMISSIONERS ITEMS** – *No reports and/or discussions unless otherwise noted.*

10. **DISTRICT STAFF ITEMS**

A. Chief William Steenbergh – No report.

B. Deputy Chief Adam Kangas

1. Three (3) Firefighters graduated from the Westchester Academy this past Friday. Have begun in-house training. Congratulations to them.
2. Three (3) Fire Lieutenants will be finishing up Lieutenant school at the end of this week and will be put out in the field when they come back.

C. Assistant Chief Eric Philipp

1. Request AFD to participate in the 30<sup>th</sup> Annual Dutchess County St. Patrick's Day Parade in the Village of Wappingers Falls on March 1, 2025. Line up is at 12pm and step off is at 1pm. Request use of 32-45 or 32-57. Will be the Officer in Charge.

Comm. Jackson made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

D. Director of EMS David Violante

1. Was invited to Albany to attend the Governors "State of the State" along with local officials. Pictures from it is on our social media.
2. Flu and Norovirus is ongoing; reminded everyone to wash their hands.

E. Treasurer James Passikoff – (absent)

11. **SCHOOL REQUESTS**

The Board of Fire Commissioners authorized the Chief to approve in advance, school requests that are located inside or outside of Dutchess County and is either contractually required or required to maintain a certification or does not exceed \$100.00.

There were no school requests submitted for Commissioners notification only.

**The following school requests require consideration by the Board of Fire Commissioners:**

- A. "Tech Rescue Conference", May 29 – June 1, 2025 at NYS SPTC.
1. Christopher Weiner: (No cost, requesting use of District vehicle, 24 hours District time, 24 hours own time)
  2. William Morrissey: (No cost, requesting use of District vehicle, 16 hours District time, 16 hours own time)
  3. Justin Drum: (No cost, 24 hours District time, 24 hours own time)
  4. Chuck Fager: (No cost, 24 hours District time, 24 hours own time)

Comm. Jackson made a motion to approve Christopher Weiner, William Morrissey, Justin Drum and Chuck Fager to attend the Tech Rescue Conference, May 29<sup>th</sup> – June 1<sup>st</sup> at NYS SPTC. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

- B. James Moore: "Leadership Under Fire" and "Severe Weather Response", February 6, 2025 at WCDES Training Center. (No cost, 8 hours own time)

Comm. Jackson made a motion to approve. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

12. **ITEMS FOR EXECUTIVE SESSION**

- A. Chief Steenbergh – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- B. Deputy Chief Kangas – Two (2) items for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

With no further open business to discuss, Comm. Jackson made a motion to adjourn to Executive Session. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

The Board adjourned to Executive Session at 6:11 p.m.

13. **EXECUTIVE SESSION**

The Board came out of Executive Session at 6:48 p.m. and returned to Open Session.

14. **OPEN ITEMS**

As a result of the Executive Session, Comm. Jackson made a motion that we hire part time typist, non-competitive, per diem at \$23.00 an hour, Michelle Thompson. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

As a result of the Executive Session, Comm. Jackson made a motion to accept the resignation of probationary Firefighter Nizar Ahchouch effective February 25, 2025. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

As a result of the Executive Session, Comm. Jackson made a motion to make the following promotions to Lieutenant with a start date to be determined by the Chief: Tom Andryshak, Hunter Rogers, Michael McNamee and Ryan Fincham. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

With no further business to conduct, Comm. Jackson made a motion to adjourn the meeting. Seconded by Comm. Van Itallie.

- Motion Carried, 3 – 0 – 0

Meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Renee O'Neill  
District Secretary



# BOARD OF FIRE COMMISSIONERS MEETING PUBLIC ATTENDANCE SHEET

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NOTE: This sheet will be attached to the Board of Fire Commissioners meeting minutes as part of the official record. If you agree to have your name as part of the official record and published on our website, please legibly print your name below. Thank you.

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DATE OF MEETING: 1/27/25
